



EVALUATION COMMITTEE MEETING

City of Indian Harbour Beach, Florida

Tuesday, August 4, 2026, at 2:00 PM

City Hall Council Chamber | 2055 South Patrick Drive

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES**
 - a. July 27, 2026 minutes
- 5. GENERAL DISCUSSION**
- 6. SHORT LISTING OF QUALIFICATION STATEMENTS**
- 7. ANNOUNCEMENT OF NEXT MEETING**
- 8. ADJOURN**

ALL PERSONS WISHING TO BE HEARD SHOULD APPEAR IN PERSON AT THESE HEARINGS OR SEND WRITTEN COMMENTS TO THE CITY CLERK. ALL PERSONS AND PARTIES ARE HEREBY ADVISED THAT IF THEY SHOULD DECIDE TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THE PUBLIC MEETING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FSS 286.0105. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), ANYONE WHO NEEDS SPECIAL ACCOMMODATION FOR THIS MEETING SHOULD CONTACT THE CITY CLERK AT 321-773-3181 AT LEAST 48 HOURS IN ADVANCE OF THIS MEETING.



RFQ #2026-01

EVALUATION COMMITTEE MEETING

City of Indian Harbour Beach, Florida

Monday, July 27, 2026, at 10:00 AM

Council Chamber | 2055 South Patrick Drive

Minutes

Evaluation Committee

Dominic Hamilton, Chief Information Officer

Hilarye Fuller, Communications Manager

John W. Coffey, ICMA-CM, City Manager

1. Call to order
 - City Manager Coffey, ICMA-CM, called the meeting to order promptly at 10:00 a.m.
2. Roll call
 - City Manager Coffey, ICMA-CM, called roll with all members in attendance.
3. Election of a Chairman
 - Chief Information Officer Hamilton motioned for City Manager Coffey, ICMA-CM, to be chairman, quickly seconded by Communications Manager Fuller, approved 2-1 (Coffey voting no).
4. Opening of Qualification Statements
 - Chairman Coffey opened the following qualification statements.
 - Gale Associates
 - BSC
 - HR Green
 - Applied Ecology
 - Bowman
 - Haley Ward
 - Baxter and Woodman
 - Dredging and Marine Consultants
5. Establishment of the selection of firms to participate in oral interviews.
 - Committee members will independently rank the RFQ submissions using the official evaluation form.
 - The committee will then reconvene to compare rankings and determine whether a consensus has been reached on the firms to invite for oral interviews.
 - Consensus to reconvene on Tuesday, August 4, 2026, at 2:00 p.m. to review evaluation forms.

6. Announcement of the next meeting date and time
 - Tuesday, August 4, 2026, at 2:00 p.m.
7. Adjournment
 - Chairman Coffey adjourned the meeting at 10:29 a.m.