



CITY COUNCIL MEETING

City of Indian Harbour Beach, Florida

Tuesday, August 25, 2026, at 7:00 PM

City Hall Council Chamber | 2055 South Patrick Drive

AGENDA

Mayor and City Council

Scott Nickle, Mayor

Adam Dyer, Deputy Mayor

Susan Ruimy, Council Member

David Nutt, Council Member

Neil Yorio, Council Member

Administration

John W. Coffey, ICMA-CM -City Manager

Karl Bohne — City Attorney

Nikki Gold — City Clerk

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION**
- 3. ROLL CALL**
- 4. EXCUSAL OF COUNCIL MEMBERS**
- 5. ADDITIONS, DELETIONS OR CHANGES TO THE AGENDA, IF ANY**
- 6. PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS**
 - a. Hayes' Picture Unveiling
 - b. Years of Service Recognition
- 7. APPROVAL OF MINUTES**
 - a. Budget Workshop Meeting: August 11, 2026
 - b. Regular City Council Meeting: August 11, 2026
- 8. REPORTS**
 - a. City Manager Report
 - b. City Attorney's Report
 - c. Council Comments
 - d. Public Comments (Non-Public Hearing Agenda Item Only)

9. UNFINISHED BUSINESS**10. NEW BUSINESS**

- a. **FY27 Employee Insurance Renewal Award of Contract (Action Item)**
- b. **Request for Qualifications No. 2026-01: Ranking of firms (action item)**
- c. **Re-appointment of Planning and Zoning Board Members (Action Item)**
- d. **Disposal of Fixed Assets (action item)**

11. PUBLIC FORUM**12. ADJOURN**

ALL PERSONS WISHING TO BE HEARD SHOULD APPEAR IN PERSON AT THESE HEARINGS OR SEND WRITTEN COMMENTS TO THE CITY CLERK. ALL PERSONS AND PARTIES ARE HEREBY ADVISED THAT IF THEY SHOULD DECIDE TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THE PUBLIC MEETING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FSS 286.0105. IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), ANYONE WHO NEEDS SPECIAL ACCOMMODATION FOR THIS MEETING SHOULD CONTACT THE CITY CLERK AT 321-773-3181 AT LEAST 48 HOURS IN ADVANCE OF THIS MEETING.



CITY COUNCIL MEETING

City of Indian Harbour Beach, Florida

Tuesday, August 11, 2026, at 5:30 PM

City Hall Council Chamber | 2055 South Patrick Drive

BUDGET WORKSHOP MINUTES

Mayor and City Council

Scott Nickle, Mayor

Adam Dyer, Deputy Mayor

Susan Ruimy, Council Member

David Nutt, Council Member

Neil Yorio, Council Member

Administration

John W. Coffey, ICMA-CM -City Manager

Karl Bohne — City Attorney

Nikki Gold — City Clerk

1. CALL TO ORDER

Mayor Nickle called the meeting to order at 5:30 pm.

2. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

3. ROLL CALL

City Clerk Gold called the roll. The Mayor and all Council Members were present. Also in attendance was City Manager Coffey.

4. EXCUSAL OF COUNCIL MEMBERS

N/A

5. ADDITIONS, DELETIONS OR CHANGES TO THE AGENDA, IF ANY

None.

6. NEW BUSINESS

a. Review of the FY27 Proposed Budget

City Manager Coffey gave a presentation highlighting some key points in this year's proposed budget. These included continuation of debt-free status, reduction in millage rate, estimated revenues and expenditures, as well as future challenges of the potential tax reform, unfunded mandates, and minimum wage increases. The public hearings for the adoption of the budget are September 3rd (1st reading) and September 15th (2nd reading).

Deputy Mayor Dyer commented that the budget looks good and agrees with the continuation of the Algonquin Sports Complex and Fire Annex as planned, while being mindful of the potential property tax reform.

Council Member Ruimy agreed that the budget looks good and had some questions about the license plate readers and Public Works contingency amount.

Council Member Yorio inquired about slide 28, incorporating analytics in budgetary decision-making. He also inquired about the funds in the Public Works account for the west side landscaping at Algonquin and thinks more funding should go to the east side as well.

Council Member Nutt inquired about Cybersecurity platforms being used.

Mayor Nickle thinks the budget was prepared very well with no real comments. And will address Council Member Yorio's concerns of funding for the east side of the Algonquin project once it is complete.

City Manager Coffey recommended increasing COLA from 3.25% to 4.0% with the potential savings from budgeted employee health insurance costs. The mayor was in agreement, but depending on the result of the property tax reform. October 1, employees will get a 3.25% COLA, and if property tax reform doesn't pass, they will receive an additional 0.75% January 1.

7. PUBLIC FORUM

None.

8. ADJOURN

Motion by Deputy Mayor Dyer to adjourn the meeting at 6:18 pm, seconded by Council Member Nutt, carried 5-0.

X _____
Scott Nickle
Mayor

ATTEST:

X _____
Nicole "Nikki" Gold
City Clerk



CITY COUNCIL MEETING

City of Indian Harbour Beach, Florida

Tuesday, August 11, 2026, at 7:00 PM

City Hall Council Chamber | 2055 South Patrick Drive

MEETING MINUTES

Mayor and City Council

Scott Nickle, Mayor

Adam Dyer, Deputy Mayor

Susan Ruimy, Council Member

David Nutt, Council Member

Neil Yorio, Council Member

Administration

John W. Coffey, ICMA-CM -City Manager

Karl Bohne — City Attorney

Nikki Gold — City Clerk

1. CALL TO ORDER

Mayor Nickle called the meeting to order at 7:00 pm.

2. PLEDGE OF ALLEGIANCE FOLLOWED BY A MOMENT OF SILENT MEDITATION

3. ROLL CALL

City Clerk Gold called the roll. The Mayor and all Council Members were present. Also in attendance was City Manager Coffey.

4. EXCUSAL OF COUNCIL MEMBERS

N/A

5. ADDITIONS, DELETIONS OR CHANGES TO THE AGENDA, IF ANY

None.

6. PRESENTATIONS/PROCLAMATIONS/INTRODUCTIONS

- a. Florida Water Professionals Proclamation

No one present to accept. City Council signed and will have mailed to recipient.

7. APPROVAL OF MINUTES

- a. Zoning Board of Appeals Meeting: July 28, 2026

Minutes approved by acclamation.

- b. Regular City Council Meeting: July 28, 2026

Minutes approved by acclamation.

8. REPORTS

a. City Manager Report

- Election Update: Qualifying ended today. Seat 1 had 2 residents qualify: Bonnie Cameron and Linda Jimeian. Seat 2, Susan Ruimy, and Seat 3, David Nutt.
- Algonquin Sports Complex Update: Athletic turf complete, sewer line extension complete, ball courts measured, installation of parking lot began. Remaining work includes FPL switchover, installation of parking lot lights, final stormwater, restroom installation, pathway construction, parking lot grading, playground installation, and topsoil and hydroseeding.
- City Hall Baffle Box Update: Completed partial site demobilization, milling and paving and bollards installed. Remaining work includes final restoration, railing installation, and line striping. A ribbon-cutting ceremony is planned for October 27th at 6:30 pm, with Senator Mayfield in attendance.
- Fire Annex project update
- RFQ for Continued Services for Engineering & Stormwater Consulting update: Evaluation committee meetings to take place August 18th and 19th.
- FY27 Employee insurance renewal update: Staff met with the broker to review proposals. Consideration of the award of the contract will be at the August 25th City Council Meeting.
- Employee recognition: Recreation Center Staff thank you from a resident.

b. City Attorney's Report

c. Council Comments

- Deputy Mayor Dyer: Looks forward to the opening of the City Hall baffle box.
- Council Member Ruimy: Complimented Recreation Director Cusimano on the golf cart parade. First Day of school yesterday and the Yuma sidewalk project worked out great. She will be attending the Florida League of Cities Annual Conference this week.
- Council Member Yorio: No comments.
- Council Member Nutt: Complimented Recreation Director Cusimano on the golf cart parade.
- Mayor Nickle: Attended Space Coast League of Cities in Cocoa Beach with Deputy Mayor Dyer.

d. Public Comments (Non-Public Hearing Agenda Item Only)

None

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- ### a. Public Hearing of Resolution No. 26-06 Adopting the Annual Stormwater Utility Non-Ad Valorem Assessment Rate for FY27 (2026-2027) (action item)

City Clerk Gold read the title of the Resolution into the record.

City Manager Coffey gave a background on the fee.

Motion by Deputy Mayor Dyer to ratify and confirm the assessment roll, adopting Resolution No. 26-06, implementing the FY27 Stormwater Utility Assessment rate of \$90.00 per equivalent residential unit per year, seconded by Council Member Ruimy, carried 5-0.

11. PUBLIC FORUM

None.

12. ADJOURN

Motion made by Council Member Nutt to adjourn the meeting at 7:13pm, seconded by Deputy Mayor Dyer, carried 5-0.

X _____
Scott Nickle
Mayor

ATTEST:

X _____
Nicole "Nikki" Gold
City Clerk

CITY MANAGER'S REPORT: August 25, 2026

A. ACTION ITEMS

1. Property Tax Reform Townhall Meeting date and time

Staff requests that the City Council set the date and time for the town hall meeting.

B. INFORMATIONAL ITEMS

1. Algonquin Sports Complex expansion project update

Staff attended the bi-weekly progress meeting on Friday, August 21st

- Sewer line extension work in North Osceola Drive is completed and waiting for final inspection (backfilling and a temporary patch emplaced)
- Installation of parking lot lights began
- Restroom building pad installed
- Remaining work includes:
 - FPL switchover of lines and abandonment of old conduit (currently delaying critical pathway of remaining work)
 - Installation of parking lot lights
 - Final stormwater
 - Restroom building installation
 - Pathway construction
 - Grading and installation of base material for the parking lot
 - Playground installation
 - Installation of the remaining topsoil and hydroseeding

2. Employee/Volunteer Recognition

A. Fire Department staff

Fire Chief Lewis received the attached thank-you note from a family who was staying at a rental and called for assistance regarding inaccessible smoke detectors that were sounding. The family was very appreciative of how staff used the opportunity to teach their children fire safety lessons.

C. Tentative Agenda Items for the Next Regular City Council Meeting

3. The following items are currently planned for the September 3rd City Council Meeting: (items requested by a Council Member are indicated in parentheses)
 - A. Suicide prevention proclamation
 - B. FY27 Millage rate public hearing and 1st reading
 - C. FY27 Budget public hearing and 1st reading
 - D. Liability, Property, and Workers Compensation insurance renewal
 - E. Res. No. 26-07: FY27 Employee Pay and Classification Plan

D. Upcoming Events

4. Special Magistrate Hearing
9:00 a.m., Tuesday, August 25th
Council Chamber
5. City Council Meeting
7:00 p.m., Tuesday, August 25th
Council Chamber
6. City Council Meeting
7:00 p.m., **Thursday, September 3rd** (special date - revised)
Council Chamber
7. Labor Day Holiday
Monday, September 7th
Offices closed
USA flag display in Gleason Park
8. Patriot Day (9/11 remembrance)
Friday, September 11th
USA flag display in Gleason Park
9. Free Shredding Event
9:00-11:00 a.m., Saturday, September 12th
Police Department parking lot
10. City Council Meeting
7:00 p.m., Tuesday, September 15th (special date)
Council Chamber
11. Tree Preservation Board Meeting
7:00 p.m., Wednesday, September 16th
Council Chamber
12. POW/MIA Remembrance Day
Saturday, September 19th
USA flag display in Gleason Park
13. Planning and Zoning Meeting
7:00 p.m., Wednesday, October 7th
Council Chamber
14. National Night Out
Wednesday, October 7th
Gleason Park

15. Columbus Day
Monday, October 12th
USA flag display in Gleason Park
16. City Council Meeting
7:00 p.m., Tuesday, October 13th
Council Chamber
17. Tree Preservation Board Meeting
7:00 p.m., Wednesday, October 21st
Council Chamber
18. Trunk or Treat
Friday, October 23rd
Gleason Park
19. City Hall Baffle Box Ribbon-cutting Ceremony
6:30 p.m., Tuesday, October 27th
20. City Council Meeting
7:00 p.m., Tuesday, October 27th
Council Chamber
(Chief Butler will be the Acting City Manager at the meeting)



7/126

Hello to the crew of
Engine 56!

On Mon. July 6th, my family
& I were staying in a rental
townhouse when our smoke/fire
alarm went off for no
apparent reason around 4pm.
We called the Management
company who offer us no help!
We were on our way to my son &
daughter-in-law's ~~new~~ new house in
Viera. While we were in Viera,
we continued to call the rental
management who offered no help!

Upon returning to our
rental home around 8pm - the
alarm was still blaring!!

We were reluctant to call 911 but had no choice since we had high ceilings & no idea how to stop the alarm!

Your Engine 5B responded quickly to our call along with a police officer. We were so relieved to see you!

Thanks so much for making what could've been a very scary experience for the kids - Ages 2, 5, & 7 - a very educational experience!

Enclosed is a token of our appreciation!

Please use it for a Pizza Party or something of your choice as our grateful thanks to the members of Engine 56.

With heartfelt
gratitude,

The Severn Family

(new
address)





CITY COUNCIL
City of Indian Harbour Beach, Florida
Tuesday, August 25, 2026

AGENDA ITEM

FY27 Employee Insurance Renewal Award of Contract (Action Item)

Cost: \$942,788 (FY27 Budget of \$1,066,185)

Attachments: attachment 1 Employee survey summary results 26-27
attachment 1 Florida Blue renewal plans
attachment 2 UHC Opt 1 plans
attachment 3 UHC Opt 2 plans
attachment 4 Cigna plans
attachment 5 Dental and vision plans
attachment 6 Life Insurance Indian Harbour Beach Renewal Proposal 2026-27

Staff Recommendation:

Consider approving all lines of recommended employee insurance for FY27 with a combined estimated cost of \$942,788.

Background Information:

Health Insurance

The City offers employees and their dependents three health insurance plans with three dependent coverage options. In FY24, the City switched to Florida Blue. The FY27 Proposed Budget contains \$987,213 (a 20.00% increase from FY26). The City's insurance broker obtained quotes from Florida Blue, United Healthcare, and Cigna. Although multiple plans were reviewed, only three are included in this agenda memo to allow the reader to see the range of possibilities provided to the City.

The City Manager, City Clerk/Human Resources Manager, Comptroller, Police Chief, and Management Analyst met with the broker to review and analyze the following plans. The reader should note that due to the structure of the existing employee health insurance plans (the City pays 100% of the basic plan for employees and 50% of dependent coverage for the basic plan and the same dollar amount for the mid and top-tier plans), dollar and percentage increases for employee bi-weekly deductions increase upward for the optional tier plans as compared to the base plans. A summary

of the attached plans and their percentage cost increase over FY26 rates (for the employee only base coverage option) includes:

Florida Blue

PC 60/PC55/PC 03748 (current plans) (6.98% increase)

Higher costs but maintains current maximum out-of-pocket numbers (\$3,500/\$2,500/\$1,500), benefits and network of doctors.

United Healthcare

NHP EY3U/HNP EY22/Choice EY6S (20.99% decrease)

Significantly lower costs to the City, but higher costs (to use the insurance) to the majority of employees (co-pays, co-insurance, out-of-pocket, inpatient hospital, outpatient hospital, physician services, urgent care, emergency room, and pharmacy).

Cigna

SureFit Base/SureFit Buy Up/OAP 1 (2.35% decrease)

Slightly lower costs than Florida Blue for the majority of employees but with a significantly smaller network of doctors (half of the employees surveyed would have to change their primary care physician).

Based on a recent employee survey that indicates 53% of responding employees are either very satisfied or satisfied with their current health insurance plans, staff's desire to keep the City as competitive as possible in the local marketplace regarding employee recruitment/retention, the fact that approximately one-half of employees would need to switch doctors under the Cigna plan (much smaller network of doctors), and available funding, the City Manager recommends the City continue with the current Florida Blue plans.

The reader should note the following:

- The attached renewal quotes are based on the current coverage of 51 individuals (split between employee-only coverage and employee with dependent coverage).
- Four employees are currently covered by other plans and receive a monthly stipend in lieu of health insurance.
- An additional 7 positions will be eligible for coverage during FY27, thereby increasing the monthly cost to the city above the calculated rates on the renewal

forms.

Specific costs to employees are provided below (shaded rows indicate plans currently used by employees):

Health insurance: employee only coverage

Bi-weekly employee portion		FY26	FY27	Change	
Base	BlueCare Predictable Cost 60	-	-	-	N/A
Mid-Level - Opt #1	BlueCare Predictable Cost 55	13.98	14.41	0.43	3.08%
Top - Opt #2	BlueOptions Predictable Cost 03748	112.20	94.59	(17.61)	-15.70%

Health insurance: employee and spouse coverage

Bi-weekly employee portion		FY26	FY27	Change	
Base	BlueCare Predictable Cost 60	312.58	334.54	21.96	7.03%
Mid-Level - Opt #1	BlueCare Predictable Cost 55	344.47	367.41	22.94	6.66%
Top - Opt #2	BlueOptions Predictable Cost 03748	568.41	550.21	(18.20)	-3.20%

Health insurance: employee and child(ren) coverage

Bi-weekly employee portion		FY26	FY27	Change	
Base	BlueCare Predictable Cost 60	244.20	261.36	17.16	7.03%
Mid-Level - Opt #1	BlueCare Predictable Cost 55	272.17	290.19	18.02	6.62%
Top - Opt #2	BlueOptions Predictable Cost 03748	468.61	450.54	(18.07)	-3.86%

Health insurance: employee and family coverage

Bi-weekly employee portion		FY26	FY27	Change	
Base	BlueCare Predictable Cost 60	537.25	595.90	58.65	10.92%
Mid-Level - Opt #1	BlueCare Predictable Cost 55	582.00	643.18	61.18	10.51%
Top - Opt #2	BlueOptions Predictable Cost 03748	896.31	906.17	9.86	1.10%

Specific plan details can be viewed in the attached comparative table.

Stipend instead of employee health insurance

Additionally, as part of the 2024 enhanced employee benefits initiative, employees electing no coverage and who can document another source of group health insurance receive a \$250-a-month stipend instead of insurance. Projected for FY27 are 4 employees selecting this option at a cost of \$12,000.

Hence, staff recommend that the City renew the three Florida Blue plans, paying 100.0% for employee-only coverage (base plan), 50.0% of the dependent portion of coverage, and providing a \$ 250-a-month opt-out payment estimated at \$863,811.

If approved, staff will re-allocate \$123,402 from the respective health insurance line-items to the City Manager's contingency account prior to first reading of the FY27 Budget ordinance.

Dental

In FY23, the City switched providers to Delta Dental and their Deluxe 300 PPO plan, paying 100% of employee premiums and 75% of dependent premiums. The FY27 Proposed Budget is \$38,736.

Since Delta Dental's renewal quote includes a 0.0% rate increase and most employees are satisfied with their coverage, staff did not request alternate quotes.

Hence, staff recommend that the City Council renew dental insurance coverage through Delta Dental for their Deluxe 300 PPO plan and continue to pay 100.0% for employee-only coverage and 75.0% of dependent coverage at an estimated cost of \$38,736.

Specific costs to employees are provided below:

Dental insurance: Delta premier network (Deluxe 300 PPO)				
Bi-weekly employee portion	FY26	FY27	Change	
Employee Only	-	-	-	N/A
Employee & Spouse	5.52	5.52	-	0.00%
Employee & Children	6.12	6.12	-	0.00%
Employee & Family	12.31	12.31	-	0.00%

Vision

In FY24, the City switched providers to Delta Vision Deluxe plan with the City. The FY27 Proposed Budget is \$8,347.

Since Delta Vision's renewal quote includes a 0.0% rate increase and most employees are satisfied with their coverage, staff did not request alternate quotes.

Hence, staff recommends that the City Council renew vision insurance coverage through Delta Vision for their Deluxe plan and continue to pay 100.0% for employee-only coverage and 50.0% for dependent coverage at an estimated cost of \$8,347.

-

Specific costs to employees are provided below:

Vision insurance: Delta vision deluxe				
Bi-weekly employee portion	FY26	FY27	Change	
Employee Only	-	-	-	N/A
Employee & Spouse	2.26	2.26	-	0.00%
Employee & Children	3.62	3.62	-	0.00%
Employee & Family	6.91	6.91	-	0.00%

Flexible Spending Accounts

In December 2025, the Internal Revenue Service announced that the 2026 annual limit for Flexible Spending Account (FSA) contributions would increase from \$3,300 to \$3,400. Staff recommends that the City Council approve increasing the optional FSA maximum to \$3,400.

-

Employee life insurance

The City offers the following basic life and AD&D policies through New York Life:

All active full-time employees: 2 times salary with a maximum of \$300,000 (paid by the City)

All active City Council Members: \$15,000 (paid by the City)

Retired members: \$2,000 (paid by the retiree)

Dependent coverage (paid by the employee)

The FY27 Proposed Budget is \$31,889. Since New York Life's renewal quote includes a 0.0% rate increase and most employees are satisfied with their coverage, staff did not request alternate quotes.

Hence, staff recommends that the City Council renew basic life and AD&D coverage through New York Life and continue to pay 100.0% for employee and Council coverage at an estimated cost of \$31,894.

Recap of all lines of insurance costs to budget

As illustrated below, all lines of insurance is projected to cost \$942,788 in FY27, a \$123,397 or 11.57% savings from budgeted amounts.

	Proposed Budget	Anticipated Expense	Surplus/ Deficit
Health	987,213	863,811	123,402
Dental	38,736	38,736	-
Vision	8,347	8,347	-
Life	31,889	31,894	(5)
Total	1,066,185	942,788	123,397

2026 Employee Survey Summary Findings

Section 1: Current Benefits Satisfaction

1. How satisfied are you with your current benefits package?

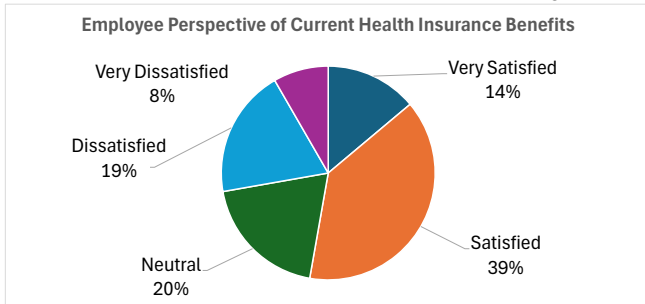
	<u>Very Satisfied</u>	<u>Satisfied</u>	<u>Neutral</u>	<u>Dissatisfied</u>	<u>Very Dissatisfied</u>
Health Insurance	5	14	7	7	3
Dental Insurance	4	12	11	6	3
Vision Insurance	4	15	12	1	3

2. How would you rate the affordability of your current health insurance premiums?

	<u>Very Affordable</u>	<u>Affordable</u>	<u>Neutral</u>	<u>Expensive</u>	<u>Very Expensive</u>
	3	14	3	7	11

3. How would you rate your current out-of-pocket expenses (deductibles, copays, coinsurance)?

	<u>Very Reasonable</u>	<u>Reasonable</u>	<u>Neutral</u>	<u>High</u>	<u>Very High</u>
	7	15	5	9	2



Section 2: Health Insurance Priorities

4. Which is most important to you when selecting a health insurance plan?

	<u>Lower bi-weekly premiums</u>	<u>Lower Deductibles</u>	<u>Lower Copays</u>	<u>Better provider network</u>	<u>Prescription coverage</u>	<u>Other</u>
	19	9	12	6	5	6

5. I believe the lowest possible bi-weekly premiums are more important to me than deductibles & maximum out-of-pocket amounts

	<u>Yes</u>	<u>No</u>	<u>Neither</u>
	12	12	12

2026 Employee Survey Summary Findings

6. In future years, if the City continues to have limited funding available, which option would you prefer?	<u>Increase employee salaries/wages & maintain and/or lower current insurance benefits</u>	<u>Maintain insurance benefits with smaller salary increases</u>	<u>A balanced approach between salary increases & enhanced benefits</u>	<u>No preference</u>
	17	3	18	0

7. Rank the following in order of importance (1=Most important, 5= Least important)	<u>Lower Premium Costs</u>	<u>Lower Deductibles</u>	<u>Lower Copays</u>	<u>Larger Provider Network</u>	<u>Better Prescription Coverage</u>
	1 21	9	5	6	4
	2 5	12	16	1	5
	3 4	10	12	2	4
	4 1	6	3	14	8
	5 5		1	14	12

Section 3: Dental Coverage

8. How often do you use your dental benefits?	<u>Twice per year or more</u>	<u>Once per year</u>	<u>Occasionally</u>	<u>Rarely</u>	<u>Never</u>
	19	8	7	2	0

9. Are you satisfied with the current dental coverage?	<u>Very Satisfied</u>	<u>Satisfied</u>	<u>Neutral</u>	<u>Dissatisfied</u>	<u>Very Dissatisfied</u>
	2	14	12	7	2

10. What improvements would you most like to see in dental coverage? (Select all that apply)	<u>Higher annual maximums</u>	<u>Lower out-of-pocket costs</u>	<u>Better orthodontic coverage</u>	<u>More participating providers</u>	<u>Better major service coverage</u>	<u>No changes</u>	<u>Other</u>
	6	12	3	7	16	8	1

Section 4: Vision Coverage

11. How often do you use your vision benefits?	<u>Annually</u>	<u>Every 2 years</u>	<u>Occasionally</u>	<u>Rarely</u>	<u>Never</u>
	19	2	5	6	5

12. Are you satisfied with the current vision coverage?	<u>Very Satisfied</u>	<u>Satisfied</u>	<u>Neutral</u>	<u>Dissatisfied</u>	<u>Very Dissatisfied</u>	<u>N/A</u>
	2	11	18	4	0	3

13. What improvements would you most like to see in vision coverage? (Select all that apply)	<u>Higher frame allowance</u>	<u>Better contact lens coverage</u>	<u>Lower out-of-pocket costs</u>	<u>More provider choices</u>	<u>Add'l exam coverage</u>	<u>No changes</u>	<u>Other</u>
	8	6	12	8	6	8	3

Section 5: Overall Feedback

14. What benefit enhancement would provide the greatest value to you and your family?

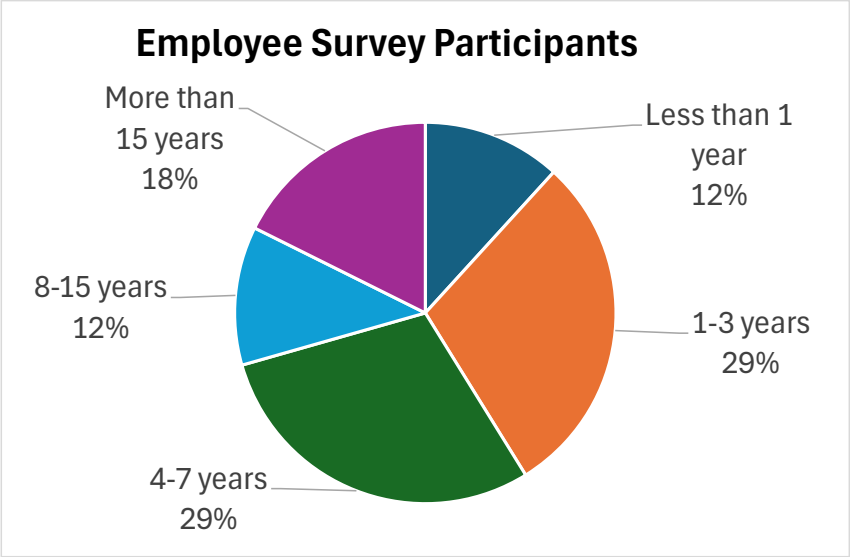
*Afford to add Spouse/Family	9
*Doctor of Choice	1
*Using Care ATC with Satellite and Cocoa Beach	1
*Lower Cost and better network to include Health First	1
*Balance w/ Premium and Coverage, copays are great, but the increase cancels any raise.	2
* Forced to choose between Family insurance or their paycheck to cover expenses.	1
*Medical/Dental Benefits after retirement.	1
* Lower Premiums/ Deductibles	4
* Better Vision Coverage	1
* Higher Annual Dental Maximums	1
* Higher Salary, Lower Insurance cost	2

15. Please share any additional comments, concerns, or suggestions regarding employee benefits.

* Having Medical/Dental after retirement	1
*We need to find better balance between Premiums and Out of Pocket Expenses.	1
Do you want affordable Ins or a Raise "narrative" it should never be presented as either/or.	1
*Lower Premiums - Salary increase never exceeds the increase in Insurance each year.	1
*Longevity Pay/Retention Bonuses	1
*Free Shared beachside Wellness Clinic with IHB, Sat Bch, Cocoa Bch, Indialantic, Mel Bch	3
*Financial Planning/Retirement Counseling	1
* Lifescan for officers and Family	1
*Starting Salary is not affordable to add Family to ins	1
* Understand it's up everywhere but any enhancement would be helpful	1
* I realize the City can't keep up with the cost but it was fun filling out the wish list	1
* I appreciate everything the City Manager and City Clerk does to provide the best possible Ins	1

How many
years have
you worked
for the City?

<u>Less than 1 year</u>	<u>1-3 years</u>	<u>4-7 years</u>	<u>8-15 years</u>	<u>More than 15 years</u>
4	10	10	4	6



If the City
could
improve
only one
benefit in
2028, which
would you
choose?

<u>Health Insurance</u>	<u>Dental insurance</u>	<u>Vision Insurance</u>	<u>Additional paid leave</u>	<u>Higher Salary increase</u>	<u>Flexible Spending/HSA contributions</u>
14	1	1	2	18	0

Presented by Intercoastal Insurance, Inc.

City of Indian Harbour Beach 10/01/2026	Florida Blue - Negotiated Renewal - Triple Option			
	BlueCare Predictable Cost 60 Base Plan	BlueCare Predictable Cost 55	BlueOptions Predictable Cost 03748	
			Network	Non-Network
Network	BlueCare	BlueCare	BlueOptions PPO	
Primary Physician Required	Yes	Yes	No	
Co-pay				
Primary Care	\$25	\$10	\$10	ded/40%
Specialist	\$45	\$10	\$25	ded/40%
Adult Preventive	\$0	\$0	\$0	ded/40%
Individual Deductible	\$500	N/A	N/A	\$500
Family Deductible	\$1,000			\$1,500
Coinsurance	10%	0%	0%	40%
Individual Out of Pocket	\$3,500	\$2,500	\$1,500	\$3,000
Family Out of Pocket	\$7,000	\$7,500	\$3,000	\$6,000
Independent Testing Facility:				
Labs	\$0	\$0	\$0	ded/40%
X-Rays	\$45	\$10	\$50	ded/40%
Complex Imaging	\$80, Dr's Office \$125	\$50, Dr's Office \$75	\$125	ded/40%
Inpatient Hospital	\$325/day (days 1-5)	\$250/admission	Opt 1: \$250/adm Opt 2: \$500/adm	ded/40%
Outpatient Hospital	\$275	\$150	\$150	ded/40%
Ambulatory Surgical Center	\$200	\$100	\$50	
Physician Services	\$0	\$0	\$25	ded/40%
Urgent Care	\$45	\$10	\$30	ded + \$30
Emergency Room	\$100	\$100	\$100	\$100
Pharmacy	\$10/\$30/\$50/20%	\$10/\$30/\$50/20%	\$10/\$30/\$50/20%	
Monthly Premium				
Employee only	\$1,045.43 (5)	\$1,074.26 (32)	\$1,234.62	
Employee & Spouse	\$2,383.58 (1)	\$2,449.32 (5)	\$2,814.93	
Employee & Child(ren)	\$2,090.86	\$2,148.53 (4)	\$2,469.23 (1)	
Emp, Spouse & Child(ren)	\$3,429.01	\$3,523.58 (3)	\$4,049.55	
Total Monthly Premium	\$75,867.74			
Employer Cost-100% of EE & 50% of Dep (Base Plan)	\$63,520.33			

This summary is for comparison purposes only. Please refer to actual quotes for specific information.

	EE cost Semi-Monthly (24)	EE cost Semi-Monthly (24)	EE cost Semi-Monthly (24)
Employee only	\$0.00	\$14.42	\$94.59
Employee & Spouse	\$334.54	\$367.41	\$550.21
Employee & Child(ren)	\$261.36	\$290.19	\$450.54
Employee, Spouse & Children	\$595.90	\$643.18	\$906.17

Presented by Intercoastal Insurance, Inc.

City of Indian Harbour Beach 10/01/2026	United Healthcare Triple Option # 1			
	United Healthcare NHP EY3U	United Healthcare NHP EY22	United Healthcare Choice EY6S	
			Network	Non Network
Network	NHP HMO POS Access	NHP HMO POS Access	Choice Plus	
Primary Physician Required	Yes	Yes	No	
Co-pay				
Primary Care	\$25	\$25	\$10	ded/20%
Specialist	\$45	\$45	\$30	ded/20%
Adult Preventive	\$0	\$0	\$0	ded/20%
Individual Deductible	\$500	N/A	N/A	\$400
Family Deductible	\$1,000			\$400
Coinsurance	20%	0%	0%	20%
Individual Out of Pocket	\$3,500	\$3,000	\$1,500	\$2,500
Family Out of Pocket	\$7,000	\$6,000	\$3,000	\$5,000
Labs-				
Designated Facility	\$0	\$0	\$0	ded/20%
Non Designated Facility	\$0	\$0	50%	ded/20%
X-Rays	\$0	\$0	\$0	ded/20%
Major Diagnostic Imaging-				
Designated Facility	\$350	\$50	\$0	ded/20%
Non Designated Facility	ded/40%	40%	50%	ded/20%
Inpatient Hospital	\$250/admission	\$500/day (days 1-5)	\$250/adm	ded/20%
Outpatient Hospital	\$250	\$250	\$0	ded//20%
Physician Services	ded/20%	\$0	\$0	ded/20%
Urgent Care	\$75	\$75	\$35	ded/20%
Emergency Room	\$400	\$400	\$350	\$350
Pharmacy	\$10/\$45/\$90/20%	\$10/\$45/\$90/20%	\$10/\$50/\$80/20%	
Monthly Premium				
Employee only	\$771.78 (5)	\$818.00 (32)	\$1,282.74	
Employee & Spouse	\$1,759.66 (1)	\$1,865.04 (5)	\$2,924.65	
Employee & Child(ren)	\$1,543.56	\$1,636.00 (4)	\$2,565.48 (1)	
Emp, Spouse & Child(ren)	\$2,469.70	\$2,617.60 (3)	\$4,104.44	
Total Monthly Premium	\$58,082.04			
Employer Cost-100% of EE & 50% of Dep (Base Plan)	\$46,800.75			

This summary is for comparison purposes only. Please refer to actual quotes for specific information.

	EE cost Semi-Monthly (24)	EE cost Semi-Monthly (24)	EE cost Semi-Monthly (24)
Employee only	\$0.00	\$23.11	\$255.48
Employee & Spouse	\$246.97	\$299.66	\$829.47
Employee & Child(ren)	\$192.95	\$239.17	\$703.91
Employee, Spouse & Children	\$424.48	\$498.43	\$1,241.85

Presented by Intercoastal Insurance, Inc.

City of Indian Harbour Beach 10/01/2026	United Healthcare Triple Option # 2		
	United Healthcare NHP EYZZ	United Healthcare NHP EY3I	United Healthcare Choice EY9Y
Network	NHP HMO POS Access	NHP HMO POS Access	Choice
Primary Physician Required	Yes	Yes	No
Co-pay			
Primary Care	\$25	\$25	\$30
Specialist	\$45	\$45	\$70
Adult Preventive	\$0	\$0	\$0
Individual Deductible	\$1,000	\$1,000	N/A
Family Deductible	\$3,000	\$2,000	
Coinsurance	20%	0%	0%
Individual Out of Pocket	\$6,000	\$4,000	\$3,500
Family Out of Pocket	\$12,000	\$8,000	\$7,500
Labs-			
Designated Facility	\$0	\$0	\$0
Non Designated Facility	\$0	\$0	50%
X-Rays	\$0	\$0	\$0
Major Diagnostic Imaging-			
Designated Facility	ded20%	\$200	\$400
Non Designated Facility	ded/40%	ded/40%	\$750
Inpatient Hospital	\$250 + ded/20%	\$250/admission	\$1,750/day (days 1-2)
Outpatient Hospital	\$250 + ded/20%	\$250	\$1,250
Physician Services	ded/20%	ded/0%	\$0
Urgent Care	\$75	\$75	\$50
Emergency Room	\$400	\$400	\$400
Pharmacy	\$10/\$45/\$90/20%	\$10/\$45/\$90/20%	\$10/\$50/\$00/20%
Monthly Premium			
Employee only	\$712.69 (5)	\$772.64 (32)	\$1,161.91
Employee & Spouse	\$1,624.93 (1)	\$1,761.62 (5)	\$2,649.15
Employee & Child(ren)	\$1,425.38	\$1,545.28 (4)	\$2,323.82 (1)
Emp, Spouse & Child(ren)	\$2,280.61	\$2,472.45 (3)	\$3,718.11
Total Monthly Premium	\$54,643.25		
Employer Cost-100% of EE & 50% of Dep (Base Plan)	\$43,217.52		

This summary is for comparison purposes only. Please refer to actual quotes for

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	EE cost Semi-Monthly (24)	EE cost Semi-Monthly (24)	EE cost Semi-Monthly (24)
Employee only	\$0.00	\$29.98	\$224.61
Employee & Spouse	\$228.06	\$296.41	\$740.17
Employee & Child(ren)	\$178.17	\$238.12	\$627.39
Employee, Spouse & Children	\$391.98	\$487.90	\$1,110.73

specific information.

Presented by Intercoastal Insurance, Inc.

	Cigna - Level Funded - Triple Option			
	Plan 1	Plan 2	Plan 3	
City of Indian Harbour Beach 10/01/2026	Cigna SureFit Base	Cigna SureFit Buy Up	Cigna OAP 1	
			Network	Non-Network
Network	Cigna SureFit Florida	Cigna SureFit Florida	National OAP	
Primary Care Required	Yes	Yes	No	
Co-pay				
Primary Care	\$25	\$10	\$10	ded/40%
Specialist	\$45	\$10	\$25	ded/40%
Preventive Care	\$0	\$0	\$0	N/A
Individual Deductible	\$500	N/A	N/A	\$500
Family Deductible	\$1,000			\$1,500
Coinsurance	10%	0%	0%	40%
Individual Out of Pocket	\$3,500	\$2,500	\$1,500	\$3,000
Family Out of Pocket	\$7,000	\$7,500	\$3,000	\$6,000
Lab tests, routine	\$0	\$0	\$0	ded/40%
X-rays, ultrasounds	\$0	\$0	\$0	ded/40%
Specialty Imaging	\$80	\$50	\$125	ded/40%
Inpatient Hospital	\$352/day	\$250/admission	\$250/admission	ded/40%
Outpatient Hospital	\$275	\$150	150%	ded/40%
Physician services	ded/10%	\$0	0%	ded/40%
Urgent care	\$45	\$10	\$30	ded/40%
Emergency Room	\$100	\$100	\$100	\$100
Pharmacy	\$10/\$30/\$50/20%	\$10/\$30/\$50/20%	\$10/\$30/\$50/20%	
Monthly Premium				
Employee only	\$953.89 (5)	\$1,009.28 (32)	\$1,149.60	
Employee & Spouse	\$2,174.87 (1)	\$2,301.15 (5)	\$2,621.05	
Employee & Child(ren)	\$1,907.77	\$2,018.54 (4)	\$2,299.17 (1)	
Employee, Spouse & Children	\$3,052.43	\$3,229.68 (3)	\$3,678.68	
Total Monthly Premium	\$70,809.40			
Employer Cost-100% of EE & 50% of Dep (Base Plan)	\$57,843.84			

This summary is for comparison purposes only. Please refer to actual quotes for specific information.

	EE cost Semi-Monthly (24)	EE cost Semi-Monthly (24)	EE cost Semi-Monthly (24)
Employee only	\$0.00	\$27.70	\$97.86
Employee & Spouse	\$305.25	\$368.39	\$528.34
Employee & Child(ren)	\$238.47	\$293.86	\$434.17
Employee, Spouse & Children	\$524.64	\$613.26	\$837.76

Presented by Intercoastal Insurance, Inc.
City of Indian Harbour Beach
10/01/2026

DENTAL	Delta Dental Deluxe 300 PPO No Change - Guaranteed to 10/01/2028		
	In Network		Non Network
Deductible - Individual / Family	\$50 / \$150		\$50 / \$150
Waived for Preventive	Yes		Yes
Preventive	100%		100%
Basic	90%		80%
Major	60%		50%
Endo & Perio		Basic	
Orthodontia	50%		50%
Orthodontia Lifetime Max		\$1,500	
Orthodontia Eligibility		Adult & Child	
Percentile		Fee Schedule	
Implants / Composites		Covered	
Calendar Year Max		\$2,000	
Retiree Coverage		Yes	
Rollover		No	
Monthly Premium			
Employee (31)		\$32.34	
Employee & Spouse (9)		\$76.50	
Employee & Child(ren) (4)		\$81.29	
Employee, Spouse & Children (10)		\$130.83	
Total Monthly Premium		\$3,324.50	

Presented by Intercoastal Insurance, Inc.
City of Indian Harbour Beach
10/01/2026

Benefits	DeltaVision Deluxe - No Change - Rate guaranteed to 10/01/2028
Routine Exam	\$10.00
Prescription Frames	\$10.00 \$200 allowance
Contact Lenses (in lieu of glasses)	\$200 allowance \$60 contact lens fitting
Frequency: Exam Lenses Frames	12 months 12 months 12 months
Monthly Premium Employee only (31)	\$9.04
Employee & Spouse (12)	\$18.07
Employee & Child(ren) (2)	\$23.51
Emp, Spouse & Child(ren) (7)	\$36.67
Total Monthly Premium	\$800.79

This summary is for comparison purposes only. Please refer to actual quotes for specific information.

PUBLIC SECTOR

Proposal of Employee Benefits Coverage and Service

Proposal Date: 6/16/2026

Effective Date: 10/1/2026

CITY OF INDIAN HARBOUR BEACH



Risk Management Associates

Brown & Brown is one of the largest and most respected independent insurance intermediaries in the nation, with over 80 years of continuous service. The Company is ranked as the sixth largest such organization in the United States by Business Insurance magazine.

Risk Management Associates, Inc., a wholly owned subsidiary of Brown & Brown, Inc., has established itself as one of the premier insurance services organizations for public entities in the United States. Our in-depth understanding of the unique risk exposures and operating environment of public entities allows us to tailor insurance products and services to effectively meet their needs. As the only independent insurance agency solely dedicated to the public entity market, we are uniquely qualified to meet and exceed the expectations of our clients. Our 20 years of insuring local governments has afforded us significant experience and insight into the unique challenges and constraints that our clients face.

As a Brown & Brown company, Risk Management Associates has access to hundreds of insurance markets nationwide. The buying power and premium leverage within the organization is surpassed by few agencies.

Risk Management Associates focuses on developing innovative approaches towards managing your risk. Cost effective insurance products, professional service, and commitment to client's needs are our primary goals. Proof of account satisfaction is reflected by a 97% business retention rate.

Employee Benefits is just one area of expertise we can provide. Our benefit programs include

Medical, Dental, Vision, Cobra, Life, Disability and Section 125 pre-tax reimbursement accounts just to name a few. We are able to provide fully insured programs for employers of all sizes and self funded programs to meet the special needs of employers interested in that type of arrangement. In addition to providing the insurance programs, we assist in the design, cost-containment, management and development of your employee benefit package.

All Employee Benefit clients are assigned an "In House" Employee Benefits Specialist to assist with Billing, Claims, Eligibility, Enrollment, or any other issues or questions that arise.

For our clients that opt for self insured programs, we not only provide the mentioned above, but also supply detailed reports to help you monitor your program closely. We also place the reinsurance, help design a plan to meet your needs and work closely with you and the Third Party administrator during the implementation as well as throughout the year to ensure the plan operates smoothly.

As for property and casualty, Risk Management Associates is a recognized leader in the area of professional liability, governmental and municipal insurance programs, pollutions liability and many other specialized areas of risk. All property and casualty clients are assigned an "In-House" Public Risk Specialist.

Commitment to Our Clients

The Employee Benefits Division at Pubic Risk Insurance Advisors is focused on providing you with the best products at the most competitive rates possible. We ensure a very high level of customer service by remaining involved with you after the plan's effective date.

In addition to the Risk Management Associates Employee Benefits Advisor, all clients are assigned a team of dedicated service and marketing professionals committed to fast, efficient and friendly service during plan renewal and every other day of the year.

- We provide assistance with carriers to resolve any issues concerning policy administration, claims and billing.
- We provide expertise in designing, analyzing, and maintaining an employee benefits program that will help you attract and retain quality employees.
- We provide timely guidance on local and national trends in employee benefits and in the carrier marketplace.

As part of the 6th largest insurance broker in the country (as determined by Business Insurance magazine) we have the resources to partner with clients of all sizes and industries to maximize benefits and contain costs. The Employee Benefits Division in Daytona Beach, FL is fully automated and highly efficient in marketing plan renewals and new business. We have access to all local and national carriers, third party administrators, and other specialists in the employee benefits industry including:

Medical · Dental · Vision · Life · Disability Plans · Cafeteria Plans · 401(k) Plans · Self-funded and Partially Self-funded arrangements · Employee Assistance Programs · Voluntary (employee-paid) Long-Term Disability, Short-Term Disability, Dental and Accident & Sickness plans.

Phone

(386) 252-6176

(386) 845-9229 - Fax

Address

Brown & Brown

300 North Beach Street

Daytona Beach, FL 32114

Website

Bbrown.com

NYSE Listed: BRO

Retail Compensation Disclosure

Brown & Brown entities (“we”) receive commissions and fees from insurance carriers and other vendors as part of our compensation for placing and servicing your policies and products. Commissions are generally a percentage of the total premium and may be based on a schedule. In some cases, we may also receive direct compensation from the plan or the plan sponsor (service and/or consulting fees).

In addition to commissions and fees paid to Brown & Brown by insurance or reinsurance carriers or third-party vendors as mentioned above, Brown & Brown entities may also receive supplemental and/or bonus compensation from the carrier or vendor based on new sales volume or retention, for example. Such supplemental and/or bonus compensation may consist of guaranteed override income based on our agency’s business production and retention with the carrier or vendor, general agency fees, and/or sales or retention bonuses and is partially derived from your premium dollars, after being combined (or “pooled”) with the premium dollars of other insureds that have purchased similar types of coverage. Brown & Brown may not know in advance if such a supplemental and/or bonus payment will be made by a particular carrier or vendor, or the amount of any such payments until the underwriting year is closed.

Brown & Brown entities may also receive invitations to programs sponsored and paid for by insurance carriers or other vendors to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may also receive non-monetary compensation (including but not limited to the value of travel, meals and entertainment expenses associated with such meetings, gifts, tickets for sporting and entertainment events and awards). Such compensation allocated to your policy is not normally expected to equal or exceed a sum of \$250.00 in aggregate, when all non-monetary compensation items received are combined.

Brown & Brown entities may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may collect and remit premiums on behalf of the carrier or vendor and may earn and retain interest on premiums or administrative fees you pay from the date we receive them until the date remitted to the carrier or vendor.

If an intermediary is utilized in the placement of coverage, the intermediary may or may not be owned in whole or part by Brown & Brown, Inc. or its subsidiaries. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the carrier or other vendor, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting, quoting, plan implementation assistance, claims advocacy and eligibility administration services. . Compensation paid for those services is either derived from your premium payment, which may on average be up to 15% of the premium you pay for coverage and may include additional fees charged by the intermediary or is paid to the Wholesaler/Managing General Agent via override.

Questions and Information Requests. Should you have any questions, or require additional information, please contact this office at (386) 252-6176 or, if you prefer, submit your question or request online at <http://www.bbinsurance.com/customerinquiry/>

Disclaimers & Disclosures

- The analysis of the following plans is a summary. Please refer to the policy certificate for a full list of coverage and exclusions.
 - The rates and benefits in this proposal are based upon underwriting factors which include, but are not limited to, the census provided, the effective date shown, the status of employees/dependents (i.e. actively at work, COBRA, FMLA), final enrollment, etc. If any of the aforementioned changes prior to the proposed effective date, the final provisions, including rates, for these plans may vary or result in the proposed plan to be withdrawn.
 - If you select to change carriers, any existing plans with other carriers should not be cancelled until advised by Brown & Brown.
 - This proposal may not be a complete listing of all available benefit options. Different benefit levels may be available.
 - This presentation is the proprietary work product of Brown & Brown and is not authorized for further use or distribution
 - All insurance carriers have their own operating procedures. A change in carrier could affect certain benefits and coverage.
- Brown & Brown representatives are available to explain any items presented. It is assumed that the recipients of this proposal will seek an explanation of any items that may be in question.
- Brown & Brown representatives may from time to time provide guidance regarding certain requirements affecting health plans, including the requirements of federal and state health care reform legislation. Such guidance is based on good-faith interpretation of laws and regulations currently in effect, and is not intended to be a substitute for legal advice. Employers should contact their own legal counsel for advice regarding legal requirements.
 - The network provider/facility lists obtained via paper directories or carrier websites may contain providers and facilities that are no longer participating in the insurance carriers' networks. We cannot be responsible for any changes to the provider/facility listings that are not reflected. To ensure that a specific provider or facility is still participating in the provider's preferred network, we recommend contacting the provider/facility directly.
 - Failure to adhere to provisions of the Affordable Care Act (such as pay-or-play, employer reporting requirements, benefit mandates, etc.) may result in significant fees and penalties to the employer. For a more comprehensive explanation of what fees and penalties may apply to you, you may contact your Brown & Brown representative at any time.
 - You are required to comply with Health Care Reform's Summary of Benefits & Coverage (SBC) distribution guidelines, which include requirements for SBC distribution at the plan renewal date. If an employee must enroll to continue coverage, the SBC must be provided when open enrollment materials are distributed. If enrollment materials are not distributed, employees must receive an SBC by the first day they are eligible to enroll. For insured plans, if coverage continues automatically for the next year, the SBC must be provided at least 30 days before the beginning of the new plan year. If the policy is not issued by that date, the SBC must be provided within seven business days once the information is available. Please refer to the Department of Health & Human Services' (HHS) official guidance for complete details regarding renewal and other SBC distribution guidelines.

NOTICE OF CARRIER FINANCIAL STATUS

Please be advised that Brown & Brown does monitor carriers rated less than A- or non-rated on an ongoing basis. However, because Brown &

Brown cannot certify the financial soundness or stability of any insurance company or alternative risk transfer entity, or otherwise predict whether the financial condition of a company might improve or deteriorate, we encourage you to review the financial information for each carrier at AM Best's website (www.ambest.com), a state department of insurance website, the applicable carrier website and/or with your accountant, legal counsel and other advisors.

If you need assistance identifying the applicable issuing carriers for your current coverage, renewal coverage, or the coverage options being presented to you, please feel free to contact us at (386) 252-6176 for assistance. Alternative quotes with an A- or better rated carrier may also be available upon your request.

*AM Best General Rating Guide

Financial Strength Rating	
<u>A++</u> , <u>A+</u>	Superior
<u>A</u> , <u>A-</u>	Excellent
<u>B++</u> , <u>B+</u>	Good
<u>B</u> , <u>B-</u>	Fair
<u>C++</u> , <u>C+</u>	Marginal
<u>C</u> , <u>C-</u>	Weak
<u>D</u>	Poor
<u>E</u>	Under Regulatory Supervision
<u>F</u>	In Liquidation
<u>S</u>	Suspended

Financial Size Category (in Thousands)			
Class I	Up to	\$1,000	
Class II	\$1,000	to	\$2,000
Class III	\$2,000	to	\$5,000
Class IV	\$5,000	to	\$10,000
Class V	\$10,000	to	\$25,000
Class VI	\$25,000	to	\$50,000
Class VII	\$50,000	to	\$100,000
Class VIII	\$100,000	to	\$250,000
Class IX	\$250,000	to	\$500,000
Class X	\$500,000	to	\$750,000
Class XI	\$750,000	to	\$1,000,000
Class XII	\$1,000,000	to	\$1,250,000
Class XIII	\$1,250,000	to	\$1,500,000
Class XIV	\$1,500,000	to	\$2,000,000
Class XV	\$2,000,000	or	Greater

Marketing Summary

Product Line	Carrier	Carrier Web Site	Results
Life / AD&D - All	New York Life Group Benefit Solutions	www.myNYLGBS.com	Current / Renewal

October 1, 2026 - September 30, 2027

Line of duty is included

6



CITY COUNCIL
City of Indian Harbour Beach, Florida
Tuesday, August 25, 2026

AGENDA ITEM

Request for Qualifications No. 2026-01: Ranking of firms (action item)

Cost: N/A

Attachments: committee ranking forms
RFQ 2026-01 Stormwater and engineering continuing services
with attachments

Staff Recommendation:

Consider approving the ranking order with HR Green, Inc. as the top-ranked firm for continuing professional engineering and stormwater consulting services and authorize staff to begin negotiations with the firm.

Background Information:

In accordance with Florida Statute 287.055, the "Consultants' Competitive Negotiation Act," the City invited, under RFQ #2025-01, which was advertised on June 11, 2026, licensed Florida professional engineering firms to present their qualifications pertaining to continuing a potential professional engineering and stormwater consulting services agreement.

A committee, comprised of John W. Coffey, ICMA-CM, City Manager; Dominic Hamilton, Chief Information Officer; and Hilarye Fuller, Communications Manager, was formed to review and evaluate the submittals received by the City. On July 24, 2026, the City received eight qualification statements.

The evaluation committee met on July 27, 2026, and opened qualification statements from the following firms:

- Gale Associates
- LJA Engineering (BSC)
- HR Green
- Applied Ecology

- Bowman
- Haley Ward
- Baxter and Woodman
- Dredging and Marine Consultants

The evaluation committee met on August 4, 2026, and short-listed the qualification statements with the following firms being invited to interviews.

- LJA Engineering (BSC)
- HR Green
- Applied Ecology
- Bowman
- Haley Ward

The evaluation committee met on August 18, 2026, and August 19, 2026, for oral presentation and interviews and ranked the firms as follows:

283 HR Green

279 Applied Ecology

278 LJA Engineering (BSE)

264 Bowman

248 Baxter and Woodman

245 Dredging and Marine Consultants

251 Haley Ward

240 Gale Associates

(Maximum of 300 points)

The request for qualification (RFQ) process differs from a traditional request for proposal (RFP) in that the RFQ submittals do not include a cost proposal and are evaluated on a variety of factors, excluding cost. Once the respondents are ranked, the City begins negotiations with the top-ranked firm to develop a mutually agreed-upon agreement for design services. If the City Manager believes a suitable agreement cannot be developed after initial negotiations, the City can then start negotiations with the second top-ranked firm, with the top-ranked firm eliminated from consideration. This process continues until an agreement is negotiated or the City has attempted to negotiate an agreement with all firms in order of ranking.

Therefore, staff recommends that the City Council authorize staff to negotiate a contract for design services, starting with the top-ranked firm, HR Green, Inc.

RFQ #2026-01 Evaluation ranking form

Date: 19Aug26

Criteria	Qualifications/ capabilities of staff to provide requested services promptly	Experience in providing similar services/prior work experience with the City	Past performance/ references	Recent, current, and projected workload of the firm	Total
Maximum Points	40	30	20	10	100

Company

Gale Associates	101	68	48	23	240
LJA Engineering	111	85	56	26	278
HR Green	113	88	56	26	283
Applied Ecology	114	86	54	25	279
Bowman	104	81	54	25	264
Haley Ward	107	70	49	25	251
Baxter and Woodman	105	68	52	23	248
Dredging and Marine Consultants	101	66	53	25	245

Comments:

Aggregate committee ranking

Committee Member's Signature

Committee Member's Name

RFQ #2026-01 Evaluation form

Date: 19Aug26

Criteria	Qualifications/capabilities of staff to provide requested services promptly	Experience in providing similar services/prior work experience with the City	Past performance/ references	Recent, current, and projected workload of the firm	Total
Maximum Points	40	30	20	10	100

Company

Gale Associates	33	20	16	9	78
LJA Engineering	36	28	18	9	91
HR Green	38	29	18	10	95
Applied Ecology	38	28	17	10	93
Bowman	33	28	19	9	89
Haley Ward	35	25	18	10	88
Baxter and Woodman	35	22	18	10	85
Dredging and Marine Consultants	35	23	18	10	86

Comments:

Gale Associates

62 years in business

Small but experienced team (one LEED) and set of subcontractors

Comparable projects (one continuing services contract for 15 years was listed), but some listed were more recreational in nature

List of other clients (besides IHB) are mainly recreational examples)

Methodology is very good regarding stormwater management but did not include a reference to proactive assistance on regulatory reporting needs

LJA Engineering/BSE

54 years in business

Melbourne office

Experienced team and subcontractors (One LEED)

Similar projects include stormwater management systems, infrastructure improvements, BMAP support

5 clients in Brevard County

Orlando office

Project engineer/manager for PD building project

Good technical approach and methodology but did not reference regulatory reporting support

Presentation/Interview notes:

100% employee owned, 15 local staff, with national footprint

Town engineer for Indialantic, Grant-Valkaria, and Melbourne Beach

Developed CIP planning for G-V stormwater infrastructure

Can create plug and play GIS for the City. Can do data collection

Do regulatory reporting for Indialantic, Grant-Vakaria, and Melbourne Beach

Stormwater master plan should be updated with a supplement every year as projects are completed

Very confident in public speaking. They would never send an inexperienced person to a public event.

Baxter and Woodman

80 years in business

Orlando office

An extensive number of qualified and experienced professionals (one LEED listed) and subcontractors

Statewide experience, with coastal communities and 2 in Brevard County

Referenced need to include subsurface soils and groundwater conditions on assessments and studies

Referenced regulatory compliance support

HR Green

113 years in business

Melbourne office

A very experienced team with extensive in-house resources and a set of subcontractors. 4 LEED personnel.

Over 70 continuing service contracts with 5 in Brevard County, plus other coastal communities.

Diverse and relative experience with similar projects.

Understand need for proactive work with NPDES, BMAP, STAR reporting.

Presentation/Interview notes:

Stormwater Masterplan should be updated every 5 years and include soil surveys

Their network of clients will enable them to keep IHB aware of changing regional, state and federal regulations

"we aim to be an extension of IHB staff and have a long-term relationship because we will always look out for the best interest of the City"

Willing to participate in public outreach efforts of the City to help promote stormwater best practices and inform residents of the need/purpose of projects

Applied Ecology

17 years in business with very extensive and experienced team and sub-contractors (one LEED)

Melbourne office

An extensive list of similar projects with many being in Brevard County

Experienced in regulatory compliance support

Very detailed technical approach and methodology, although recent history conflicts with their stated "rather than treating each task order in isolation, AEI's team considers each project in relation to the City's immediate needs..." "our project management approach retains flexibility to accommodate scope changes..."

Presentation/Interview notes:

95% of clients are public sector

Most of their 35 staff live in Brevard County

sub-contractor Halff established in 1950 with over 1,300 employees and 32 offices. Over 70% clients are public sector

History with IHB since 2010, states they understand our priorities

Researched City's 5yr FM&CIP list of projects

Update stormwater masterplan - minor updates should be made every year. Major updates should be based on

BMAP cycle (next one due before 2030) - Applied Ecology told the City last year we needed to update the Stormwater Master Plan before they could help us with a state report.

Suggested remote sensor data collection for sidewalk GIS project

Very confident in speaking to the public and residents

Bowman

Decades in business with an extensive and experienced team (two LEED) and subcontractors (108 offices nationwide)

Stuart office

An extensive list of projects (although many private developments) with a comparable list of similar projects and

clients with 8 of them being in Brevard County

Very detailed description of how they would approach regulatory compliance support

Presentation/Interview notes:

Recently hired at City Engineer firm for Town of Malabar

15+ years with a continuing services contract with the City of West Melbourne

Proactive infrastructure planning, GIS tools/inventory/condition based assessments

Typical relationship with clients is on call as required but can be more involved if the City so desires

Stormwater masterplan should be updated at least every 10 years or sooner based on major changes

Experienced in speaking directly to residents and hosting community meetings

Haley Ward

46 years in business

Melbourne office

Qualified and experienced in-house staff, with little reliance on subcontractors

An extensive list of projects (with a comparable list of similar projects and clients with 4 of them being in Brevard County. Stormwater evaluation project in Melbourne Beach

Detailed technical approach and methodology that speaks to long-term partnerships and not just task-order driven

References RTF GPS robotic surveying, LiDAR drone, and bathymetric survey technology

Presentation/Interview notes:

100% employee owned firm with 5 offices in Florida with 80 plus staff and presences in Northeast and TN

Gave examples of conventional and innovative stormwater projects

Cited road assessment project for Town of Malabar

24 hour response on all communications with clients

Stormwater master plans normally should be updated every 5-10 years with planned projects modeled

Would build a catalog of the city's regulatory reporting needs to keep track of deadlines

Dredging and Marine Consultants

24 years experience Florida based multidisciplinary engineering and environmental firm

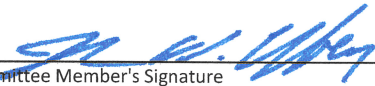
Port Orange office

An extensive number of qualified and experienced professionals and subcontractors (LEED listed)

Statewide experience, with coastal communities and 3 in Brevard County

state they are an extension of client's staff and team

Did not address the City's desired consulting needs regarding regulatory reporting


Committee Member's Signature


Committee Member's Name

RFQ #2026-01 Evaluation form

Date:

Criteria	Qualifications/capabilities of staff to provide requested services promptly	Experience in providing similar services/prior work experience with the City	Past performance/ references	Recent, current, and projected workload of the firm	Total
Maximum Points	40	30	20	10	100

Company

Gale Associates	37	28	17	7	89
LJA Engineering	37	28	20	8	93
HR Green	37	30	20	7	94
Applied Ecology	38	29	19	6	92
Bowman	36	28	18	7	89
Haley Ward	35	25	18	7	85
Baxter and Woodman	36	27	19	6	88
Dredging and Marine Consultants	37	27	18	7	89

Comments:

LJA: The main point of contact is an Indian Harbour Beach resident, giving the firm a personal connection to the community. They emphasized being local, accessible, experienced, and invested in IHB. They have worked on several community projects, including Gleason Park, Kiwi Tennis Club, IHBPD, and gopher tortoise surveys at the Algonquin Sports Complex. They also have a long history serving as town engineer for Indialantic, Melbourne Beach, and Malabar, along with stormwater experience in Melbourne Beach. They discussed interactive mapping and GIS as tools for using data to support better City decision-making. They do not have direct SOIRL experience but referenced their ability to work cooperatively with local agency partners.

Applied Ecology: The firm has a 16-year relationship with Indian Harbour Beach and noted that approximately 95% of its clients are local governments. The president serves as the principal scientist, and the firm also has a coastal engineer on staff. They discussed how GIS can help establish priorities with residents and serve as a useful tool for communicators. They provide grant support and suggested using SharePoint to organize and track City priorities.

Haley Ward: The firm has a Melbourne location, and its representative has 16 years of experience as a stormwater engineer and is certified in stormwater management. They were the firm that helped identify the manatee that became trapped in a storm drain. They have a 24-hour response protocol and discussed the importance of understanding stakeholders and advancing resources without becoming overly committed. GIS capabilities and grant support were not discussed extensively.

HR Green: The firm has a positive three-year working relationship with the City of Indian Harbour Beach and has a local presence in Brevard County. They have three Florida offices, all of which work with coastal stormwater issues. Approximately 80% of their work is completed in-house using multidisciplinary teams. They have extensive experience with coastal communities, flood resiliency, aging infrastructure, grants, and SOIRL projects. They also have significant experience in Brevard County through continuing contracts.

Bowman: Bowman has a Melbourne office staffed by local employees and Brevard County natives and has maintained a presence in Brevard since 1966. They described themselves as offering local accessibility backed by national resources. Their experience includes disaster and emergency response services and municipal work in Cocoa Beach, Melbourne Beach, Malabar, and Indiantown. They have also previously worked with IHB on City Hall, Gleason Park, and Cheyenne Boulevard. They discussed proactive infrastructure planning, GIS tools, and their ability to provide on-call services as needed.

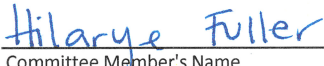
Gale Associates: Gale Associates previously worked with the City on the Algonquin Sports Complex. They provided extensive local references and have team members with gopher tortoise certifications.

Baxter & Woodman: The firm presented an extensive list of municipal stormwater projects, although most of the projects highlighted were outside Brevard County. The firm is based in Orlando.

DMC: DMC's office is located in Port Orange. The main point of contact has extensive experience with Brevard Public Schools, and the firm works with numerous municipal clients in Volusia and St. Lucie counties. Anticipated staff availability ranges from approximately 35% to 60%.



Committee Member's Signature



Committee Member's Name

RFQ #2026-01 Evaluation form

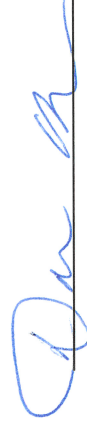
Date:

Criteria	Qualifications/capabilities of staff to provide requested services promptly	Experience in providing similar services/prior work experience with the			Recent, current, and projected workload of the firm	Total
		City	Past performance/ references	work experience with the		
Maximum Points	40	30	20	10		100
Company						
Gale Associates	31	20	15	7		73
LJA Engineering	38	29	18	9		94
HR Green	38	29	18	9		94
Applied Ecology	38	29	18	9		94
Bowman	35	25	17	9		86
Haley Ward	37	20	13	8		78
Baxter and Woodman	34	19	15	7		75
Dredging and Marine Consultants	29	16	17	8		70

Comments:

HR GREEN - Strong experience and broad capability. Only concern is the numerous subconsultants , possible exceptions to agreement, could add to coordination complexity for smaller issues. Bowman excellent GIS depth and multidisciplinary, but lacking in the stormwater needs of the city. Haley Ward - strong local responsiveness and detailed project presentation, has less developed GIS capability. Applied Ecology - excellent stormwater, grant, gis experience. Concern would be civil project handoffs and responsiveness. BSE/LJA - strong GIS support, stormwater, contractor experience, lagoon projects limited.

Committee Member's Signature



Committee Member's Signature



Committee Member's Name

REQUEST FOR QUALIFICATIONS (RFQ)

CONTRACT FOR

Continuing Professional Engineering and Stormwater Consulting Services



PURSUANT TO THE 'CONSULTANTS COMPETITIVE NEGOTIATIONS ACT' (CCNA), FLORIDA STATUTE 287.055, THE CITY OF INDIAN HARBOUR BEACH HEREBY INVITES INTERESTED FLORIDA LICENSED PROFESSIONAL ENGINEERS TO PRESENT THEIR STATEMENT OF QUALIFICATIONS (SOQ) PERTAINING TO CONTINUING PROFESSIONAL ENGINEERING AND STORMWATER CONSULTING SERVICES.

Statements of Qualifications will be accepted at City Hall by the City Clerk's Office, 2055 South Patrick Drive, Indian Harbour Beach, Florida 32937, until 2 P.M. on Friday, July 24, 2026.

Sealed envelopes are to be marked as follows:

RFQ: 2026-01

TITLE: Continuing Professional Engineering and Stormwater Consulting Services

Publication Date: June 11, 2026. Due Date: July 24 @ 2:00 P.M.

Statement of Qualifications will be opened on Monday, July 27, 2026, at 10:00 A.M.

Qualified Firms interested in responding to this Request for Qualifications may request a copy of this RFQ from the City Clerk's Office at ngold@indianharbourbeach.gov or 321.773.3181.

Firms interested in submitting a response to this RFQ agree not to contact (lobby) City Council Members or any employee or agent of the City at any time during the solicitation period and selection process.

Questions concerning this RFQ should be directed to Nikki Gold, City Clerk, at ngold@indianharbourbeach.gov. Any other contact with the owner will be considered inappropriate and may result in your response being rejected or disqualified.

There is no pre-proposal conference with this solicitation.

Any Statement of Qualifications received after the deadline will not be considered.

I. Introduction

1. In accordance with the 40 USC Title 1101-1104 (Brooks Act) and the "Consultants Competitive Negotiation Act" (F.S. 287.055), the City of Indian Harbour Beach Finance Department (hereinafter, "City") has issued this Request for Qualifications (hereinafter, "RFQ") with the sole purpose and intent of obtaining qualifications from interested and qualified firms offering to provide non-exclusive CONTINUING PROFESSIONAL ENGINEERING AND STORMWATER CONSULTING SERVICES following the specifications stated and/or attached herein/hereto. The successful Respondent will hereinafter be referred to as the "Professional Consultant" or "Contractor".
2. If awarded, a contract to provide these services will be effective immediately upon approval by the City of Indian Harbour Beach, City Council (hereinafter, the "Council"), signed by all required parties, and filed with the City Clerk.
3. It is anticipated that one firm will be awarded a basic non-exclusive agreement to provide the necessary services for an initial period of three (3) years. At the option of the parties, this Agreement may be renewed for two (2) additional three (3) year terms.
4. Authorization for the performance of services by the selected firm(s) under the master services agreement (MSA) shall be in the form of written task assignments signed by the firm, executed, and issued by the City. Each project shall be negotiated when the scope of work is developed. Each task assignment shall describe the services required, state the commencement and completion date of work, and establish the amount and method of payment. The task assignment will be issued and incorporate the terms of a work order or any other similar arrangement agreed upon by the City and the consulting firm. The City makes no covenant or promise as to the number of available projects or that the firm will perform any project for the City during the life of the MSA.
5. In this RFQ, an award, if made, will be made to the best overall Respondent whose Statement of Qualifications (SOQ) is most advantageous to the City, taking into consideration the evaluation factors outlined in this RFQ. The City will not use any other factors or criteria in evaluating the submittals received.
6. **Pursuant to Section 287.055(4)(b), no information related to compensation should be submitted with the qualifications.**

II. SCOPE OF WORK

7. General Description of Specifications

The City of Indian Harbour Beach seeks to establish a Master Service Agreement (MSA) for a qualified firm to provide Professional Engineering Services as further described in this document. The firm awarded the MSA shall be paid a lump sum fee based on an approved Scope of Services.

The firm awarded this contract must meet or exceed all terms, conditions, and specifications of the City

of Indian Harbour Beach. The successful Respondent will hereinafter be referred to as the "Contractor".

8. Eligibility

Respondents must be licensed to work in the State of Florida.

9. General Description of Specifications

The objective of this solicitation is to obtain the services of a consultant with the capability to provide a variety of professional services. The City reserves the right to utilize other engineering consultants from time to time.

The selected firm(s) will be responsible for reviewing existing City of Indian Harbour Beach Codes, Resolutions/Ordinances, and all applicable State of Florida Codes, as well as incorporating the information into complete construction documents, including final construction plans (working drawings), technical specifications, construction estimates, and related bid documents necessary for the bidding and construction of projects. The City reserves the right to utilize the firm as design/inspect or inspection service only.

10. Minimum Qualifications

- A. The selected firms shall be registered engineering firms licensed with the State of Florida. All professional services shall be performed under the direction of a professional registered with the State of Florida and qualified in the specific field (i.e., Professional Engineer [PE], etc.);
- B. The firm or team shall be licensed following Florida Statutes, Chapter 287(h);
 - a. The selected firms must be able to provide proof of stable financial stability within the past three (3) years;
- C. Team Project Manager must be licensed in the State of Florida as a Professional Engineer or Professional Architect or AICP, have a minimum of seven (7) years' experience in architectural, engineering, planning, marine, or landscape architectural services, and have served as project manager/construction manager on similar projects on a minimum of three (3) previous occasions;
- D. Team Members and sub-consultants must be licensed in the State of Florida, have a minimum of three (3) years' experience in providing architectural, engineering, planning, marine services, or landscape architectural services, and be a Leadership in Energy and Environmental Design (LEED) accredited professional.

The Professional Consultant will normally perform all work at an off-site location (not in the City's offices). The Professional Consultant will be required to provide their own equipment.

The City and the firm(s) shall negotiate project terms per Florida Statute 287.055. A purchase order or similar document will be issued for each project. Any professional services not listed below will be for projects that do not exceed \$2,000,000 in basic construction costs or \$200,000 for professional services, according to Florida Statute 287.055.

III. Scope of Services

11. The City of Indian Harbour Beach ("City") according to the "Consultants' Competitive Negotiation Act" (CCNA), Section 287.055, Florida Statutes, which governs the acquisition of professional engineering, landscape, architectural, and surveying and mapping services, and as may be amended, hereby requests Qualification and Performance Data from Professional Consultants practicing in the following types of work categories: (Firms do not have to have each discipline on staff and may utilize a team approach for general and specific projects. However, the licensed Professional Consultant shall be an employee of the prime firm.)
- A. General civil engineering design, specification preparation, and bidding assistance.
 - B. Surveying, mapping, and plat review/certification.
 - C. Capital Projects planning/design.
 - D. Planning, Studies, and Capital Improvement Support. Stormwater basin studies, flooding assessments, feasibility analyses, capital improvement planning, and grant application technical support.
 - E. Evaluation and design of stormwater systems influenced by tidal backwater, shallow groundwater, king tides, and coastal storm events, including nuisance flooding mitigation and resilient infrastructure solutions.
 - F. Indian River Lagoon Protection and Water Quality. Design and evaluation of stormwater treatment and retrofit projects that reduce pollutant loading to the Indian River Lagoon and support MS4, TMDL, and BMAP objectives.
 - G. Engineering Design and Construction Documents. Preparation of plans, specifications, bid documents, and the engineer's opinions of probable construction cost.
 - H. Permitting and Regulatory Coordination. Environmental permitting and coordination with FDEP, SJRWMD, USACE, Brevard County, and City agencies.
 - I. Construction Phase Services. Construction Engineering and Inspection (CEI), shop drawing review, progress reporting, change order evaluation, and project closeout support.
 - J. Emergency and Post-Storm Support. Emergency response, damage assessments, repair recommendations, and disaster recovery documentation support.

IV. GENERAL INFORMATION

12. The City of Indian Harbour Beach is a fully built-out coastal municipality located on a narrow barrier island between the Atlantic Ocean and the Indian River Lagoon in Brevard County, Florida. The City encompasses approximately 2.1 square miles and serves a residential population of roughly 9,000 residents.
13. The City's infrastructure systems are situated within a low-lying coastal environment characterized by shallow groundwater tables, tidal backwater influences, limited drainage gradients, and constrained public rights-of-way. These physical conditions present unique challenges for the planning, design, and implementation of public infrastructure improvements.

14. Protection of the Indian River Lagoon, designated as an Outstanding Florida Water, is a critical consideration in all municipal infrastructure projects. As a result, the City places a strong emphasis on resilient, environmentally responsible solutions that support regulatory compliance, long-term system performance, and the preservation of sensitive coastal and lagoonal resources.
15. The City desires to shift to a more proactive planning, design, and project execution approach to stormwater management and capital improvements as opposed to the historic “next-year” budgeting and project execution approach common in small cities.
16. The anticipated schedule of activities related to this RFQ is as follows:

Step	Action	Revised Dates
1	RFP advertisement in the <i>Florida Today</i>	Thursday, June 11, 2026
2	Last day for questions	Thursday, July 16, 2026
3	Sealed proposals submittal deadline	Friday, July 24, 2026 at 2:00 p.m.
4	Opening of proposals	Monday, July 27 , 2026, at 10:00 a.m.
5	Follow-up evaluation committee meeting (oral interviews, if needed)	Tuesday, August 4, 2026, at 1:00 p.m.
6	City Council consideration of ranking of Qualification Statements	Tuesday, August 11, 2026 at 7:00 p.m.
7	Development of a draft contract	Aug. 12, 2026 - Sept. 3, 2026
8	City Council consideration of award of contract	Wednesday, September 23, 2026, at 7:00 p.m.

Dates are estimated and subject to change at the City's discretion.

17. The City intends to award a contract to one (1) qualified engineering firm to perform the required services based on the established criteria detailed in this document.
18. SOQs will be opened at a public meeting in the Council Chamber in the presence of City officials at the above address at the stated time and date.
19. The person signing the signature sheet on behalf of the respondent must have the legal authority to bind the respondent to the submitted qualification package and shall be understood to do so. All expenses incurred by the respondent in providing qualification packages to the City shall be borne by the respondent.
20. SOQs shall be submitted in one sealed package with one (1) signed original and one (1) electronic copy on a USB FLASH DRIVE as an Adobe PDF file, version 5 or later.
21. The City reserves the right to accept or reject any or all proposals, to waive formalities, technicalities, or irregularities, to request clarification of information submitted in any proposal, or to re-advertise for new proposals.
22. The City reserves the right to award the contract to the Respondent that, in the City’s sole discretion, is the most responsive and responsible Respondent. The City reserves the right, as

an aid in determining which proposal is responsible, to require a Respondent to submit such additional evidence of the Respondent's qualifications as the City may deem necessary, and may consider any evidence available to the City of the financial, technical, and other qualifications and abilities of a Respondent, including past performance (experience) with the City and others. The City Council shall be the final authority in selecting any proposals.

23. **CONVICTED VENDOR LIST (PUBLIC ENTITY CRIME):** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on an award to provide any goods or services to a public entity, may not submit a proposal on an award with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a Consultant, Supplier, Sub-consultant, or Consultant under an award with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in section 287.017 for Category Two for a period of 36 months from the date of being placed on the convicted vendor list. [See Florida State Statute 287.133 (2) (a)]
24. **FLORIDA PUBLIC RECORDS LAW:** In accordance with Chapter 119 of the Florida Statutes, and, except as may be provided by Chapter 119 of the Florida Statutes and other applicable State and Federal Laws, all Respondents should be aware that the proposal and the responses thereto are in the public domain and are available for public inspection. Respondents are requested, however, to identify specifically any information contained in their proposal that they consider confidential and/or proprietary and that they believe to be exempt from disclosure, citing specifically the applicable exempting law. All proposals received in response to this request for proposal become the property of the City of Indian Harbour Beach and will not be returned. Additionally, firms awarded this contract shall specifically:
- a. Keep and maintain public records required by the public agency to perform the service.
 - b. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
 - c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the consultant does not transfer the records to the public agency.
 - d. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the consultant or keep and maintain public records required by the public agency to perform the service. If the consultant transfers all public records to the public agency upon completion of the contract, the consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the consultant keeps and maintains public records, the consultant shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency upon request from the public agency's custodian of public records, in a format compatible with the public agency's information technology systems.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, THE CONSULTANT SHALL CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 321.773.3181 OR EMAIL: NGOLD@INDIANHARBOURBEACH.GOV, 2055 SOUTH PATRICK DRIVE, INDIAN HARBOUR BEACH, FL. 32937 (ATTENTION: RECORDS).

Under Florida Law, the above statement must be included in any executed contract.

25. PATENT INDEMNITY: Except as otherwise provided, the successful respondent agrees to indemnify the City and its officers, agents, and employees against liability, including costs and expenses for infringement upon any letters patent of the United States arising out of the performance of this Contract or out of the use or disposal by or for the account of the City or supplies furnished or construction work performed hereunder, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the Respondent and persons employed or utilized by the Respondent in the performance of the construction contract.
26. Further, the Respondent shall fully indemnify, defend, and hold harmless the City and its officers, agents, and employees from any suits, actions, damages, and costs of every name and description, including attorneys' fees, arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret, unpatented invention, or intellectual property right. If the bidder uses any design, or materials covered by letters, patents, or copyrights, it is mutually agreed and understood that the bid price shall include all royalties or costs arising from the use of such design, device, or materials.
27. Submit a copy of your firm's current professional registration certificate and a copy of your firm's Florida Corporate Charter as required by the Department of State to operate in Florida.
28. Conflict of Interest/Non-Collusion:
The Respondent declares by submission of a qualification package that the only persons, or parties interested in their bid are those named herein, that this bid is, in all respects, fair and without fraud and that it is made without collusion with any other vendor or official of the City of Indian Harbour Beach. Neither the Affiant nor the above-named entity has directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive pricing in connection with the entity's submittal for the above project. This statement restricts the discussion of pricing data until the completion of negotiations and execution of the Agreement for this project.

The Respondent declares by submission of a qualification package that no City Council member, other City Official, or City employee directly or indirectly owns assets or capital stock of the bidding entity, nor will directly or indirectly benefit by the profits or emoluments of this proposal. (For purposes of this paragraph, indirect ownership or benefit does not include ownership or benefit by a spouse or minor child.)

The Respondent declares by submission of a qualification package that no member of the entity's ownership or management is presently applying for an employee position or actively seeking an elected position with the City. In the event that a conflict of interest is identified in the provision of services, the Respondent agrees to notify the City in writing immediately.

The Respondent further declares by submission of a qualification package that a careful examination of the scope of services, instructions, and terms and conditions of this bid has occurred, and that the bid is made according to the provisions of the bid documents, and will meet or exceed the scope of services, requirements, and standards therein contained.

29. Respondent declares by submission of a qualification package to abide by all conditions of the negotiation process. In conducting negotiations with the City, Respondent offers and agrees that if this negotiation is accepted, the Respondent will convey, sell, assign, or transfer to the City all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the City. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the Respondent. The submission constitutes a firm and binding offer by the Respondent to perform the services as stated.

30. INSURANCE REQUIREMENTS

Certificates of Insurance – Certificates of insurance evidencing the Insurance coverage specified in this section shall be provided to the City before operations begin. The required certificates of insurance shall name the types of policies provided. If the initial insurance expires before the completion of the work, renewal certificates of insurance and required copies of the policies shall be furnished thirty (30) days before the expiration date. All insurance carriers shall be rated (A) or better by the most recently published A.M. Best Rating Guide. The City may request a copy of the insurance policy according to the nature of the project. City reserves the right to accept or reject the insurance carrier.

The consultant shall be required to provide evidence of both General (Public & Property) Liability and Professional (Design Errors and Omissions) Liability Insurance in the form of a certificate of insurance issued on behalf of the City of Indian Harbour Beach and naming the City as an additional insured, by companies acceptable to the City at the minimum limits and coverages listed below with deductible amounts acceptable to the City. The selected consultant shall not commence any work in connection with an Agreement until all of the following types of insurance have been obtained and the City has approved such insurance, nor shall the consultant allow any sub-consultant to commence work on a subcontract until all similar insurance required of the sub-consultant has been so obtained and approved. Policies other than Workers' Compensation shall be issued only by companies authorized by subsisting certificates of authority issued to the companies by the Department of Insurance of Florida, which maintain a Best's Rating of "A" or better and a Financial Size Category of "VII" or better according to the A.M. Best Company. Policies for Workers' Compensation may be issued by companies authorized as a group self-insurer by F.S. 440.57, Florida Statutes.

- a. Loss Deductible Clause: The City shall be exempt from, and in no way liable for, any sums of money which may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Consultant and/or sub-consultant.
- b. Workers' Compensation Insurance: The Consultant shall obtain during the life of this Agreement, Workers' Compensation Insurance with Employer's Liability Limits of \$500,000/\$500,000/\$500,000 for all the Consultant's employees connected with the work of this project, and, in the event any work is sublet, the Consultant shall require the sub-consultant similarly to provide Workers' Compensation Insurance for all of the latter's employees unless the protection afforded by the Consultant covers such employees. Such insurance shall comply fully with the Florida Workers' Compensation Law. In case any class of employees engaged in hazardous work under this contract for the City is not protected under the Workers' Compensation statute, the Consultant shall provide, and cause each sub-consultant to provide adequate insurance, satisfactory to the City, for the protection of the Consultant's employees not otherwise protected. Include Waiver of Subrogation in favor of the City of Indian Harbour Beach.
- c. Consultant's Public Liability and Property Damage Insurance: The Consultant shall obtain during the life of this Agreement COMMERCIAL AUTOMOBILE COVERAGE, this policy should name the City of Indian Harbour Beach as an additional insured, and shall protect the Consultant and the City from claims for damage for personal injury, including accidental death, as well as claims for property damages which may arise from operations under this Agreement whether such operations be by the Consultant or by anyone directly or indirectly employed by the Consultant, and the amounts of such insurance shall be the minimum limits as follows:
 - d. Automobile Bodily Injury Liability & Property Damage Liability
 - \$1,000,000 Combined single limit per occurrence (each person, each accident)
 - Liability coverage will include hired & non-owned automobile liability
 - Include Waiver of Subrogation in favor of The City of Indian Harbour Beach
 - e. Comprehensive General Liability (Occurrence Form) - This policy should name the City of Indian Harbour Beach as an additional insured and should indicate that the insurance of the Consultant is primary and non-contributory.
 - \$2,000,000 GENERAL AGGREGATE
 - \$2,000,000 PRODUCTS-COMPLETED OPERATIONS AGGREGATE
 - \$1,000,000 PER OCCURRENCE
 - \$1,000,000 PERSONAL & ADVERTISING INJURY
 - Include Waiver of Subrogation in favor of the City of Indian Harbour Beach
- f. Sub-consultant's Comprehensive General Liability, Automobile Liability and Worker's Compensation Insurance: The Consultant shall require each sub-consultant to procure and maintain during the life of this subcontract, insurance of the type specified above or insure the activities of these sub-consultants in the Consultant's policy, as specified above.
- g. Contractual Liability: If the project is not bonded, the consultant's insurance shall also include contractual liability coverage to ensure the fulfillment of the contract. NOTE: PUBLIC LIABILITY INSURANCE AND AUTOMOBILE LIABILITY INSURANCE --- THE CITY SHALL BE NAMED AS ADDITIONAL INSURED.
 - \$1,000,000 PER OCCURRENCE
 - \$2,000,000 AGGREGATE

Commercial Umbrella:

- \$1,000,000 PER OCCURRENCE
 - \$2,000,000 Aggregate
 - Including Employer's Liability and Contractual Liability
- h. Certificates of Insurance: Certificate of Insurance Form, naming the City of Indian Harbour Beach as an additional insured will be furnished by the Consultant upon notice of award. These shall be completed by the authorized Resident Agent and returned to the City Clerk's office. This certificate shall be dated and show:
- The name of the insured consultant, the specific job by name and job number, the name of the insurer, the number of the policy, its effective and termination date.
 - Statement that the Insurer shall mail notice to the Owner at least thirty (30) days before any material changes in provisions or cancellation of the policy, except ten (10) days' written notice of cancellation for non-payment of premium.

31. Consultant and Sub-Consultant Use of E-Verify

Consultant and Sub-Consultant for this RFQ shall use E-Verify to verify the employment of new employees employed by the consultant during the contract term to perform employment duties in Florida. The same requirements apply to sub-consultants hired by such consultants and/or sub-consultants to perform work pursuant to the contract.

V. FORMAT AND CONTENT OF STATEMENT OF QUALIFICATIONS

SOQ submittals must be organized in the following format and include the following content:

32. Response Format - Overview

The Qualification shall be deemed an offer to provide services to the City. In submitting a Qualification, the Respondent declares that he/she understands and agrees to abide by all specifications, provisions, terms and conditions of the same, and all ordinances and policies of the City. The Respondent agrees that if the contract is awarded to him/her, he/she will perform the work in accordance with the provisions, terms, and conditions of the contract.

To facilitate the fair evaluation and comparison of Qualifications, all Qualifications must conform to the guidelines outlined in this RFP.

Any portions of the Qualification that do not comply with these guidelines must be so noted and explained in the Acceptance of Conditions section of the Qualification. However, any Qualification that contains such variances may be considered non-responsive.

Qualifications should be prepared and economically, providing a straightforward, concise description of the Respondent's approach and ability to meet the City's needs, as stated in the RFQ.

The items listed below shall be submitted with each Qualification and should be submitted via the Vendor Response section of the solicitation. Failure by a Respondent to include all listed items may result in the rejection of its Qualification.

33. Title Page

The Title Page shall show the Request for Qualification's subject, title, and Qualification number; the firm's name; the name, address, email, and telephone number of a contact person; and the date of the Qualification.

34. Proposal Executive Summary

Provide a brief history of the company and discuss the highlights, key features, and distinguishing points of the proposal. The executive summary should be in the form of a letter that, at a minimum, includes:

- Name of individual, partnership, company, or corporation submitting the proposal.
- City's RFQ number.
- Signature of representative(s) legally authorized to bind the Respondent.
- Statement that the business has experience providing professional consulting services for at least five (5) years.
- Statement of the types of work and percentage of the value of the work that will be completed with in-house staff.

35. Project Team

Provide an organizational chart showing a staffing plan that clearly illustrates the key elements of the organizational structure of the entire project team. Identify project team members and major and minor sub-consultants, and provide technical resumes for each individual listed. This section should only include information on the individuals who will perform work on this project. Specify the roles and responsibilities of the project team, including sub-consultants, and the skills relevant to the proposed assignments.

36. Experience with Similar Projects

Provide a listing of similar projects, a maximum of eight (8), by a team member who is specifically part of the team proposed in the response. Identify specific project details, including but not limited to locations, description of the funding entity, project budget and project descriptions, building square feet and site acres, year designed, and outcomes. Provide reference contact information for the project.

37. Customer Listing

Provide a listing of all previous Municipal or Governmental customers during the past three years for all work of similar size and scope. The services provided to these clients should have characteristics as similar as possible to those requested in this RFQ.

Information provided for each client shall include the following:

- Client name, address, and current telephone number.
- Description of services provided.
- Time period of the project or contract.
- Client's contact reference name and current telephone number.

Failure to provide complete and accurate client information, as specified here, may result in the disqualification of your qualification.

38. Technical Approach / Methodology

Indicate the firms:

- Proposed approach and methodology
- Understanding of the scope of work
- Management Capabilities

39. Availability and Responsiveness

Provide information regarding the firm's Availability and Responsiveness.

40. Acceptance of Conditions

Indicate any exceptions to the general terms and conditions of the RFQ, and to the insurance requirements or any other requirements listed in the RFQ. If no exceptions are indicated in this tabbed section, it will be understood that no exceptions to these documents will be considered after the award, or if applicable, during negotiations.

41. Other Documents

- Professional Certifications/Licenses
- Affiliations and/or memberships

42. Required Form Submittals

- Acknowledgment of Addenda (as posted on www.indianharbourbeach.gov)
- Drug Free Workplace Certification
- E-Verify
- Non-Collusion Certification
- Public Entity Crimes Statement
- Vendor Certification Regarding Discriminatory Vendor List and Scrutinized Companies Lists

VI. Evaluation of Proposals:

43. Evaluation of RFQ submittals:

A committee comprised of City of Indian Harbour Beach staff members will conduct an evaluation of the SOQs based on the following (which totals 100 possible points):

- 40 points: Qualifications/capabilities of staff to provide requested services promptly
- 30 points: Experience in providing similar services/Prior work experience with the City
- 20 points: Past performance/references
- 10 Points: Recent, current, and projected workload of the firm

Qualified respondents may be asked to appear for an interview.

44. Upon determining the most qualified firm, the City will seek to negotiate a contract with that firm on a compensation basis that the City determines to be fair, competitive, and reasonable. At this point in the process, the City will require the firm to provide a proposal for compensation for its services.
45. If the City is unable to reach an agreement with the firm determined to be the most qualified at a cost determined by the City to be fair, competitive, and reasonable, negotiations with that firm will be formally terminated, and the City will undertake negotiations with the firm deemed to be the next best qualified. Should those negotiations fail to produce an agreement at a cost determined by the City to be fair, competitive, and reasonable, the City will terminate those negotiations and initiate negotiations with the firm deemed the next best-qualified.

City of Indian Harbour Beach

Acknowledgment of Addenda

The Vendor/Contractor acknowledges and agrees to the following:

The enclosed proposal is being submitted and is subject to the terms and conditions of the above-referenced Request for Proposals that was issued by the City of Indian Harbour Beach and acknowledges receipt of Addenda as provided on www.indianharbourbeach.gov.

Firm Name

Name of Authorized Individual

Authorized Signature Date

City of Indian Harbour Beach

STATEMENT OF DRUG-FREE WORKPLACE

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, proposals, responses or that are equal with respect to price, quality, and service are received by the State of Florida or by any of its political subdivisions for the procurement of commodities or contractual services, a bid, proposal or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in section 1.
4. In the statement specified in section 1., notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employees will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 of the Florida Statutes or of any controlled substance law of the United States or any state, for a violation occurring in the workplace, no later than five (5) days after such conviction.
5. Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by an employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this program.
- 7.

Select one or the other (not both) of the following certification statements. These statements are mutually exclusive.

- ☐ This firm **DOES NOT** comply with the above requirements for a drug-free workplace.
- ☐ As the person authorized to sign the statement, I certify that this Firm **DOES** fully comply with the above requirements.

City of Indian Harbour Beach

Firm Name

Name of Authorized Individual

Authorized Signature Date

City of Indian Harbour Beach

E-VERIFY CERTIFICATION

The Vendor/Contractor acknowledges and agrees to the following:

The Vendor/Contractor certifies, by submission of this Proposal or acceptance of this contract that the Vendor/Contractor:

1. Shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract; and
2. Shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise use the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

Further information can be found at the following website: <http://www.uscis.gov/e-verify>.

Firm Name

Name of Authorized Individual

Authorized Signature Date

City of Indian Harbour Beach

NON-COLLUSION AFFIDAVIT

STATE OF _____

COUNTY OF _____

I state that I, _____, of _____

(Name and Title)

(Name of Firm)

am authorized to make this affidavit on behalf of my firm and its owner, directors and officers. I am the person responsible in my firm for the price(s) and amount(s) of this Response, and the preparation of the Response. I state that:

1. The price(s) and amount(s) of this Response have been arrived at independently and without consultation, communication or agreement with any other Respondent, potential Respondent, Proposal, or potential Proposal.
2. Neither the price(s) nor the amount(s) of this Response, nor the approximate price(s) nor approximate amount(s) of this Response, have been disclosed to any other firm or person who is a Respondent, potential Respondent, Proposal, or potential Proposal, and they will not be disclosed before Proposal opening.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a Response for this contract, or to submit a price(s) higher than the prices in this Response, or to submit any intentionally high or noncompetitive price(s) or other form of complementary Response.
4. The Response of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Response.
5. Neither my firm nor its affiliates, subsidiaries, officers, directors, partners, owners, representatives, employees or parties in interest are currently under investigation by any governmental agency and have not in the last three years been found liable for any act prohibited by state or federal law in any jurisdiction involving conspiracy or collusion with respect to the proposal or bid on any public contract, except as follows:

I state that I and the named firm understand and acknowledge that the above representations are material and important, and will be relied on by the City of Indian Harbour Beach, for which this Proposal is submitted. I understand, and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment of the true facts relating to the submission of this Proposal.

Authorized Signature

On this _____ day of _____, 2026, before me, the undersigned Notary

Public of the State of _____, personally appeared _____

(State)

Name of Individual(s) who appeared before the Notary)

whose name(s) in/are subscribed to the written instrument, and he/she/they acknowledge that he

City of Indian Harbour Beach

she/they executed it.

NOTARY

NOTARY PUBLIC, STATE OF _____

PUBLIC

SEAL OF

OFFICE

(Name of Notary Public: Print, stamp, or type as commissioned)

☐ Personally known to me, or ☐ Produced Id: _____

☐ **DID** take an oath

☐ **DID NOT** take an oath

City of Indian Harbour Beach

PUBLIC ENTITY CRIME AFFIDAVIT

STATE OF _____

COUNTY OF _____

I state that I, _____, of _____
(Name and Title) (Name of Firm)

am authorized to make this affidavit on behalf of my firm and its owner, directors and officers. I am the person responsible at my firm for the price(s) and amount(s) of this Proposal, and for its preparation.

Public Entity Crime Information

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity for a period of 36 months following the date of being placed on the convicted vendor list.

I state that I and the named firm have read and understand the contents of the Public Entity Crime Information and hereby submit our Proposal accordingly. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment of the true facts relating to the submission of this Proposal.

Authorized Signature

On this _____ day of _____, 2026, before me, the undersigned Notary

Public of the State of _____, personally appeared _____

(State)

Name of Individual(s) who appeared before the Notary)

whose name(s) in/are subscribed to the written instrument, and he/she/they acknowledge that he she/they executed it.

NOTARY
PUBLIC
SEAL OF
OFFICE

NOTARY PUBLIC, STATE OF _____

(Name of Notary Public: Print, stamp, or type as commissioned)

☐ Personally known to me, or ☐ Produced Id: _____

☐ **DID** take an oath

☐ **DID NOT** take an oath

City of Indian Harbour Beach

VENDOR CERTIFICATION REGARDING DISCRIMINATORY VENDOR LIST AND SCRUTINIZED COMPANIES LIST AFFIDAVIT AND ATTESTATION

(pursuant to sections 286.101, 287.133, 287.134, 286.1346, 287.135, 287.1351, 287.137,
287.138, 448.095, and 787.06, Florida Statutes)

BEFORE ME, the undersigned authority, who is duly authorized to administer oaths and take acknowledgments, personally appeared _____ (“Affiant”), in Affiant’s capacity as _____ of, _____, a _____ (“Vendor”), who, after first being duly sworn, under oath, did certify, depose, and say the following, and hereby makes all of the representations and warranties set forth hereinbelow, both individually and on behalf of Vendor:

1. Vendor desires to enter into, or has previously entered into, an agreement, purchase order, or other transaction (collectively the “Agreement”) with City of Indian Harbour Beach, a political subdivision of the State of Florida (the “Authority”).

2. Vendor is in compliance with all applicable disclosure requirements set forth in section 286.101, Florida Statutes, and has not been deemed ineligible for a grant or contract funded by a state agency pursuant to section 286.101(7), Florida Statutes.

3. Neither Vendor nor its suppliers, subcontractors or consultants to be utilized under the Agreement are on the “Suspended Vendor List,” “Convicted Vendor List,” “Discriminatory Vendor List” or “Antitrust Violator Vendor List” of the Florida Department of Management Services, and there is no pending or threatened action, proceeding or investigation, or any other legal or financial condition, that would in any way prohibit, restrain or diminish Vendor’s ability to satisfy the obligations under the Agreement. Vendor is informed of the provisions of sections 287.133(2)(a), 287.134(2)(a) and 287.137(2)(a), Florida Statutes, that identify the impacts to Vendor’s ability or its affiliates’ ability to respond to the competitive solicitations of a public entity; to be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with a public entity; or to transact business with a public entity if it, or its affiliates, are placed on the “Suspended Vendor List,” “Convicted Vendor List,” “Discriminatory Vendor List” or “Antitrust Violator Vendor List” of the Florida Department of Management Services. Vendor is further informed of the provisions of section 287.1351, Florida Statutes, that identify the impacts to Vendor’s ability to enter into or renew a contract with an agency, as defined in section 287.012, Florida Statutes, if it is placed on the “Suspended Vendor List” of the Department of Management Services.

4. Regardless of the dollar value of the goods or services to be provided under the Agreement, in accordance with the requirements of section 287.135(5), Florida Statutes, Vendor is not participating in a boycott of Israel and is not on the State Board of Administration of Florida’s “List of Scrutinized Companies that Boycott Israel.”

5. If the goods or services to be provided under the Agreement are \$1 million or more, in accordance with the requirements of section 287.135, Florida Statutes, (a) Vendor is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Terrorism Sectors List (collectively the “Scrutinized List of Prohibited Companies”), (b) Vendor does not have business operations in Cuba or Syria and (c) Vendor is not on the State Board of Administration of Florida’s “Scrutinized List of Prohibited Companies.”

6. Pursuant to section 287.138, Florida Statutes, (a) Vendor is not owned by a government of a foreign country of concern, (b) a government of a foreign country of concern does not have a controlling

City of Indian Harbour Beach

interest in Vendor, and (c) Vendor is not organized under the laws of, nor has its principal place of business in, a foreign country of concern. For the purposes hereof, "foreign country of concern" means the People's Republic of China, the Russian Federation, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Republic of Cuba, the Venezuelan regime of Nicolás Maduro or the Syrian Arab Republic, including any agency of or any other entity of significant control of such foreign country of concern. As used herein, "controlling interest" means possession of the power to direct or cause the direction of the management or policies of a company, whether through ownership of securities, by contract, or otherwise (and a person or entity that directly or indirectly has the right to vote 25 percent or more of the voting interests of the company or is entitled to 25 percent or more of its profits is presumed to possess a controlling interest). Vendor is not prohibited from entering into the Agreement pursuant to section 287.138, Florida Statutes.

10. Affiant is familiar with the nature of an oath and with the penalties as provided by the laws of the State of Florida for falsely swearing to statements made in an instrument of this nature, and Affiant acknowledges and understands that this Affidavit And Attestation is made to induce the Authority to enter into or continue the Agreement with Vendor, and the Authority will rely upon this Affidavit And Attestation to establish the truth and accuracy of all information, statements, representations and warranties set forth herein.

Under penalties of perjury, Affiant declares and certifies that Affiant has carefully read this entire Affidavit and Attestation and that all of the information, statements, representations, and warranties set forth herein are true, correct, and complete. Affiant further declares and certifies that Affiant has authority to sign this Affidavit and Attestation on behalf of Vendor and bind Vendor hereunder.

This Affidavit and Attestation is made with the full understanding of the law regarding liability for perjury or any misrepresentation herein.

MADE AND DATED this day of _____, 20_____.

_____, individually and as
(Authorized Representative)

_____, of _____
(Title/Position) (Company Name)

a _____

(Type of Business (i.e., LLC., Inc., etc.))

Authorized Signature

On this _____ day of _____, 2026, before me, the undersigned Notary

Public of the State of _____, personally appeared _____

(State)

Name of Individual(s) who appeared before the Notary)

City of Indian Harbour Beach

whose name(s) in/are subscribed to the written instrument, and he/she/they acknowledge that he she/they executed it.

NOTARY

NOTARY PUBLIC, STATE OF _____

PUBLIC

SEAL OF

OFFICE

(Name of Notary Public: Print, stamp, or type as commissioned)

☐ Personally known to me, or ☐ Produced Id: _____

☐ **DID** take an oath

☐ **DID NOT** take an oath



CITY COUNCIL
City of Indian Harbour Beach, Florida
Tuesday, August 25, 2026

AGENDA ITEM

Re-appointment of Planning and Zoning Board Members (Action Item)

Cost: N/A

Attachments: None

Staff Recommendation:

Consider re-appointing Mr. Jose Fuenmayor and Mr. Dan Green to the Planning and Zoning Board as voting members with a term expiring on September 30, 2029, and Ms. Linda Jimeian as an alternate member with a term expiring on September 30, 2027.

Background Information:

The enabling and governing language for the Planning and Zoning Board is located within the Charter and Appendix A of the Code of Ordinances. The Planning and Zoning Board has the following authorities and duties:

- A. To act in an advisory capacity to the City Council on questions relating to planning and zoning, to conduct investigations on matters concerning planning proposals or zoning changes, and to report its findings and recommendations on such proposals to the City Council.
- B. To recommend to the City Council such amendments to Appendix A of the Code of Ordinances as the board may deem proper, expedient, or necessary to clarify or to carry into effect the purposes hereof.
- C. To hear applicants and submit recommendations to the City Council or the Zoning Board of Appeals with respect to the following:
 - 1. Proposed change of the permitted use of any specifically designated property
 - 2. Applications for conditional land use
 - 3. Proposed amendments to the zoning ordinance
 - 4. Proposed subdivision plats
 - 5. Proposed site plans and other planning matters
 - 6. Applications for special exceptions

The Planning and Zoning Board shall consist of five voting members (three-year terms) and one alternate member (one-year terms) appointed by the City Council. The Brevard Public School Board appoints one non-voting member.

The current membership of the IHB Planning and Zoning Board includes:

Voting members:

1. Mr. Bruce Moia (term expires in 2028)
2. Ms. Veronica Selivanova (term expires in 2028)
3. Mr. Jose Fuenmayor (term expires in 2026)
4. Mr. Dan Green (term expires in 2026)
5. Mr. Scott Syring (term expires in 2027)

Alternate member:

1. Ms. Linda Jimeian (term expires in 2026)

School Board Appointed non-voting member:

1. Mr. Taylor Hughes (term expired on December 9, 2026)

Mr. Fuenmayor, Mr. Green, and Ms. Jimeian are willing to continue serving on the Planning and Zoning Board. Staff recommends that the City Council re-appoint Mr. Fuenmayor and Mr. Green as voting members for three-year terms expiring on September 30, 2029, and Ms. Jimeian as an alternate member for a one-year term expiring on September 30, 2027.



CITY COUNCIL
City of Indian Harbour Beach, Florida
Tuesday, August 25, 2026

AGENDA ITEM

Disposal of Fixed Assets (action item)

Cost: N/A

Attachments: 25Aug26 Disposal of Surplus Fixed Asset Forms

Staff Recommendation:

Consider determining that the continued use of three filing cabinets is uneconomical, inefficient, and serves no useful function; therefore, the best option for the City would be to declare said fixed assets as surplus and authorize disposal.

Background Information:

Staff requests authorization from the City Council to dispose of the following items that have exceeded their useful economic lifespan:

- Three filing cabinets

Hence, staff recommends that the City Council find the continued use of the filing cabinets to be uneconomical, inefficient, and serving no useful function, and that the City Council declare the said fixed assets as surplus and authorize their disposal.



CITY OF INDIAN HARBOUR BEACH
CAPITAL ASSET TRANSFERS/DISPOSALS

TRANSFERS

Asset ID #: _____

Description: _____

Current Department: 1900 2100 2200 2400 4100 7200

New Department: 1900 2100 2200 2400 4100 7200

New Location: _____

Authorizing Signature

Date



DISPOSED ITEM

Asset ID #: _____ Dept: 1900 Loc: CH

Description: File cabinet - tan

Disposition Information: Docs scanned into LF- paper shredder

[Signature]
Department Head

08-10-2016
Date

City Manager

Date

Comptroller's Office

Original Cost: _____

Fund Source: _____

Book Value: _____

Accumulated Depreciation: _____



CITY OF INDIAN HARBOUR BEACH
CAPITAL ASSET TRANSFERS/DISPOSALS

TRANSFERS

Asset ID #: _____

Description: _____

Current Department: 1900 2100 2200 2400 4100 7200

New Department: 1900 2100 2200 2400 4100 7200

New Location: _____

Authorizing Signature

Date



DISPOSED ITEM

Asset ID #: _____ Dept: 1900 Loc: CH

Description: File cabinet - black

Disposition Information: Docs scanned into CF - paper shredder

[Signature]
Department Head

08-10-2026
Date

City Manager

Date

Comptroller's Office

Original Cost: _____

Fund Source: _____

Book Value: _____

Accumulated Depreciation: _____



CITY OF INDIAN HARBOUR BEACH
CAPITAL ASSET TRANSFERS/DISPOSALS

TRANSFERS

Asset ID #: _____

Description: _____

Current Department: 1900 2100 2200 2400 4100 7200

New Department: 1900 2100 2200 2400 4100 7200

New Location: _____

Authorizing Signature

Date

DISPOSED ITEM

Asset ID #: _____

Dept: 1900

Loc: CA

Description: file cabinet - tan

Disposition Information: Docs scanned into LF - paper shredded

[Signature]
Department Head

08-10-2016
Date

City Manager

Date

Comptroller's Office

Original Cost: _____

Fund Source: _____

Book Value: _____

Accumulated Depreciation: _____