

RFP #2025-02: Planning services related to a comprehensive plan update  
Evaluation Committee Meeting minutes

9:00 a.m. March 17, 2025

LTC Norman C. Hayes and Marilyn C. Hayes  
City Hall Council Chamber

1. Call to order
  - City Manager Coffey, ICMA-CM, called the meeting to order at 9:00 a.m.
2. Roll call
  - Present: John W. Coffey, ICMA-CM, City Manager; Orrie Covert, Management Analyst; and David Wiles, Building Official (arrived at 9:04 a.m.)
3. Selection of a Chairman
  - City Manager Coffey, ICMA-CM, nominated Orrie Covert to be Chairman, seconded by Orrie Covert, approved 2-0.
4. Opening of proposals
  - Chairman Covert opened the proposals:
    - RVI                    \$75,000
    - Bonnie Landry    \$140,387.44
5. Announcement of next meeting date and time
  - Chairman Covert announced the next meeting will be a 1:00 p.m. on March 31, 2025.
6. Adjourn
  - Chairman Covert adjourned the meeting at 9:07 a.m.

ALL PERSONS WISHING TO BE HEARD SHOULD APPEAR IN PERSON AT THESE HEARINGS OR SEND WRITTEN COMMENTS TO THE CITY CLERK. ALL PERSONS AND PARTIES ARE HEREBY ADVISED THAT IF THEY SHOULD DECIDE TO APPEAL ANY DECISION MADE BY THE CITY COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT THE PUBLIC MEETING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FSS 286.0105. IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT (ADA), ANYONE WHO NEEDS A SPECIAL ACCOMMODATION FOR THIS MEETING SHOULD CONTACT THE CITY CLERK AT 321-773-3181 AT LEAST 48 HOURS IN ADVANCE OF THIS MEETING.