



RFQ #2026-01

EVALUATION COMMITTEE MEETING

City of Indian Harbour Beach, Florida

Wednesday, August 19, at 12:45 PM

Police Department Training Room | 1835 South Patrick Drive

Minutes

Evaluation Committee

John W. Coffey, ICMA-CM, City Manager

Dominic Hamilton, Chief Information Officer

Hilarye Fuller, Communications Manager

1. Call to order
 - City Manager and Chairman Coffey, ICMA-CM, called the meeting to order promptly at 12:45 p.m.
2. Roll call
 - City Manager and Chairman Coffey, ICMA-CM, called roll with all members in attendance.
3. Approval of Minutes
 - Chief Information Officer Hamilton made a motion to approve the minutes, seconded by Communications Manager Fuller, and approved 3-0.
4. Brief Discussion and reminder about how each presentation will operate and how final scorings will be determined.
5. Applied Ecology began presentation at 12:50 p.m. and promptly left at 1:30 p.m.
6. After a brief 15-minute discussion period, LJA was invited in the room at 1:45 p.m. and concluded their presentation at 2:15 p.m.
7. Discussions from the committee members were held and then rankings of the firms were provided from each committee member.

240 Gale Associates
278 LJA Engineering
283 HR Green
279 Applied Ecology
263 Bowman
251 Haley Ward
256 Baxter and Woodman
253 Dredging and Marine Consultants

8. Adjournment

- Chief Information Officer Hamilton made a motion to adjourn the meeting, Communications Manager Fuller seconded.
- City Manager and Chairman Coffey, ICMA-CM adjourned the meeting at 02:56 p.m.