



City of Indian Harbour Beach Staff Report

City Council Agenda Item

Award of Contract for Phase 2 Design, Permitting, and Construction Services of the Expansion of the Algonquin Sports Complex Project

Meeting Date: July 25, 2023

Cost: \$276,852.00 (FY23 Budget of \$2,000,000 in ARPA Funds)

Attachments:

Draft contract with exhibits (provided separately due to size)

Staff Recommendation:

Award of contract not to exceed \$280,000.00 to Gale Associates, Inc. for Phase 2 design, permitting, and construction services using APRA funding.

Background Information:

In accordance with Florida Statute 287.055, "Consultants' Competitive Negotiation Act", the City invited, under RFQ #2023-01, advertised on February 9, 2023, Florida Licensed Professional Architectural/Engineering Firms to present their qualifications pertaining to professional Architectural/Engineering services to design the expansion of the Algonquin Sports Complex based on an assessment by Gale Associates, Inc.

A committee comprised of John W. Coffey, ICMA-CM, City Manager; Todd Scaldo, Fire Chief/Public Works Director, and David Wiles, Building Official was formed to review and evaluate the submittals received by the City. On March 13, 2023, the City received two Statement of Qualifications. The evaluation committee met on March 14, 2023 and March 21, 2023, and ranked the firms as follows:

269 Bowman Consulting Group, Ltd.
281 Gale Associates, Inc.
(Maximum of 300 points)

On March 28, 2023 the City Council confirmed the ranking order and authorized the City Manager to negotiate a contract with the top ranked firm. Said negotiations concluded last week with a proposed contract for design, permitting, and construction services. Specific tasks and their associated costs are listed on the following page.

Cost and Task Breakout

56,645	Phase 1 – Engineering and Design Development
29,960	Phase 2 – Permitting
6,720	Phase 3 – Final Design Documents
5,500	Phase 4 – Bid/Award Services
6,060	Phase 5 – Construction Documents
41,000	Phase 6 – Construction Phase Services
6,060	Phase 7 – Project Close-Out
77,947	Mechanical, Electrical, and Plumbing Services
42,550	Miscellaneous <u>Site Services</u> (inadvertently listed as “Architectural services” on page 5 of Exhibit B)
\$276,852	Total

The reader should note that under Phase 1 design, Gale Associates, Inc. representatives made two presentations to the City Council who provided feedback and endorsed the current schematic plan which will serve as the starting point for the actual design work.

Based on estimated time for design, permitting, and bidding, staff believes the City should have a contract executed for construction services in mid-summer to early autumn 2024 well ahead of the December 31, 2024 deadline for all ARPA funding to be contracted.

Therefore, staff recommends the City Council award a contract not to exceed \$280,000.00 to Gale Associates, Inc. for phase 2 design, permitting, and construction services using APRA funding.