

Residential Pool Permit Application

Application requires review by Building Department staff. Contractors, who are registered online users, can apply online, upload documents, monitor application progress, schedule inspections, and pay fees 24 hours a day / 7 days a week through the [online portal](#).

You will be notified by email of any changes made to your application status.

All information is intended as a guide and may not cover every situation. Additional information may be required dependent on individual project circumstances.

Type of Work

Residential: Installation of in-ground pool or spa. Installation of above-ground pools with depth 24 inches or greater.

Licensed Professionals

Professionals may only obtain permits for the scope of work in accordance with their license type. Some professionals may be required to name subcontractor(s).

- General Contractor
- Swimming Pool Commercial Contractor
- Swimming Pool Residential Contractor
- Property owners acting as their own contractor, Owner/Builder, must appear in person

Documents Needed with This Permit Application

Application

NOC

State Department of Environmental Protection Approval

Plans

Plot Plan

Manufacturer's Specifications

One Copy of the manufacturer's installation instructions

Survey